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ANNUAL MEETING, 1965

FIG. 1.—Dr. Estelle Brodman, Mrs. Bernice Odom, and Dr. William A. Sodeman at the Opening Session.

FIG. 2.—Mr. Philip J. Weimerskirch receiving the Murray Gottlieb Award from Mr. Brandon.

FIG. 3.—Dr. Estelle Brodman, President, 1964/65, and Mr. Alfred N. Brandon, President, 1965/66.

FIG. 4.—Dr. Estelle Brodman, President, and Mr. Elliott H. Morse, Convention Chairman, with the members of the Board of Directors at the Reception.

FIG. 5.—Mrs. Miwa Ohta receiving her MLA Certificate from Miss Margaret E. Hughes.

**Proceedings, Sixty-fourth Annual Meeting
Medical Library Association, Inc.
Philadelphia, Pennsylvania
May 31–June 3, 1965**

THE Sixty-fourth Annual Meeting of the Medical Library Association, Inc., was held at the Bellevue-Stratford Hotel, Philadelphia, Pennsylvania, May 31–June 3, 1965. Dr. W. B. McDaniel, 2d, was Honorary Chairman, and Mr. Elliott H. Morse, Librarian, College of Physicians of Philadelphia, was Chairman of the Convention Committee. Chairmen of the subcommittees for local arrangements were: Miss Ruby Horwood and Miss Nancy Whitten, Banquet and Meals; Miss Lois Lehman, Convention Facilities; Mrs. Ruth Y. Diamond, Entertainment; Mr. Richard W. Foster and Miss Eleanora C. Marston, Exhibits; Miss Jacqueline Bastille, Hospitality; Mr. Robert T. Lentz and Miss Frances R. Houston, Program; Dr. John Harvey, Publicity; Miss Ida Draeger and Miss Pauline Johnston, Registration; Mrs. Lucy F. Cooke, Restaurants; and Miss Ruth Brown, Tours and Transportation. A total of 823 members, guests, and exhibitors registered for the meeting.

PRECONVENTION ACTIVITIES

Registration opened at 1:00 P.M., Sunday, May 30, at the Bellevue-Stratford Hotel and continued throughout the convention.

A reception, compliments of the W. B. Saunders Company, was held in the Rose Garden at the Bellevue-Stratford Hotel on Sunday evening from 8:00 P.M. to 10:00 P.M. Association officers, members of the Board of Directors, and the Executive Secretary formed a receiving line and welcomed members and guests as they arrived.

OPENING SESSION

The opening session of the Sixty-fourth Annual Meeting was convened at 9:35 A.M., Monday, May 31, 1965, in the Rose Garden at the Bellevue-Stratford Hotel with Dr. Estelle Brodman, President, presiding. After greeting the members, she introduced Mrs. Bernice Odom, Chairman of the Philadelphia Regional Group of the Medical Library Association, who extended the official welcome to the members of the Association. Dr. Brodman then introduced Dr. William A. Sodeman, Chairman, Philadelphia Medical Deans Committee, and Dean, Jefferson Medical

College, who welcomed the members on behalf of the medical schools of the city, and Dr. Roy F. Nichols, Dean, Graduate School of Arts and Sciences, and Vice Provost, University of Pennsylvania, who greeted the Association as the representative of the Bicentennial of Medical Education in the U.S.A., 1765–1965.

Following the welcoming addresses, Dr. Estelle Brodman announced that, as an experiment, to allow the President to speak once on general matters connected with medical librarianship and once on the Medical Library Association there would be two presidential addresses at the 1965 meeting: she would give the traditional address at the opening session, and Mr. Brandon would present an inaugural address when he assumed the office of President at the last session of the meeting. Dr. Brodman then delivered her presidential address.

Money Talks, but People Count*

BY ESTELLE BRODMAN, PH.D.

*Librarian and Professor of Medical History
Washington University School of Medicine
St. Louis, Missouri*

THE Presidential Address, like the church sermon on which it is founded, requires that the preacher state his text and then expound on that theme. In light of this tradition, I will give out my text now. It does not consist of some profound words in Latin, Greek, or Hebrew, nor some references to the Talmud, the Koran, or the Seventy-seven Books of Lao-Tse, but is merely the simple and meaningful advertising motto of a St. Louis bank, which sponsors the radio news program to which I listen every morning. It says tersely, "Money talks, but people count," and it is on the implications of this bit of folk wisdom for the profession of medical librarianship that I now propose to expound.

In the past decade we have seen library budgets throughout the nation rising at dizzying rates. A look at the salaries which have been reported at intervals over the years in our BULLETIN shows that they have climbed to the point where older members of the group—like me—rejoice in a state of numbed awe, as we remember the stipends common when we entered the profession. Partly, of course, this rise is due to the inflationary trend which has gripped all segments of our society since World War II. We get more salary and more money for books, periodicals, and binding, and we pay more for rent, more for furniture, and very much more for subscriptions and services. In 1963/64, for example, my library spent 721 percent of what it did in 1943/44, without adding to its collection substantially larger numbers of monographs in the last year than in the first, and, as the Waverly Press once told me when contemplating raising the prices on printing our BULLETIN because of increased labor costs, "More money passes through our hands without our having any more at the end."

Yet it would not be a true picture if we did not also point out that inflation is only one part of the equation. We do, in fact and in actuality, have more money for our libraries today. Again, this increase is not all our doing. An affluent society has more money to spend for luxuries, once the basic demands for food, clothing, and shelter have been met, and libraries, I needn't tell this audience, are very often the luxuries of a

* Presidential Address presented at the Sixty-fourth Annual Meeting of the Medical Library Association, Philadelphia, Pennsylvania, May 31, 1965.

society. Whether money will continue to be forthcoming, should we have another depression, will tell us the true impact of libraries on our society. I cannot speak about libraries in general, of course, but for medical libraries (using that term in its largest and most amorphous sense) I can say that I think they will come through handsomely.

In spite of the fact that our libraries have lately been accorded more of a place in the sun and in the budget of our scientific culture, they have not attracted as many new recruits as are needed. We are all agreed, I think, that medical librarianship needs bright, eager, well trained, interested neophytes (as do all the professions today), and we all deplore the fact that we cannot entice such people into joining our group or that so many of them tend to leave the field after a short period. Why is this and what can we do to change the situation?

Perhaps we should examine why people enter a particular profession. At different periods in the history of the world different fields have attracted the best minds. It has been said facetiously that the most profound thinkers of the Middle Ages turned to a study of the next world, those of the Renaissance to a study of this world, and those of today to a study of the world beyond our small planet. The Age of Pericles and the Elizabethan Age sparkle from the records of the past and spotlight the restlessness and intellectual ferment which were their necessary concomitants. What were the circumstances?

One characteristic of each of these eras was that it presented men with problems of importance, thus satisfying every man's need to feel that what he is doing has significance. Even a garbage collector must feel that good garbage collecting is vital to the world. For this attitude a recent writer has coined the word "bureaucentricity," to represent the universal fact that every person in a well run organization comes to believe that his work and his department are the most important parts of the whole institution (1). It follows that, if we are to make medical librarianship appealing to newcomers, we must first of all persuade them that libraries are one of the most important factors aiding scientific advances. We start with a possible advantage in that most of us believe this. I say "possible advantage," because I suspect that in the past it actually may have been a disadvantage, by keeping us from examining the facts objectively. The result has been that we have convinced ourselves, but not the potential recruits. We need to set forth why we are important, how the world would be worse off if medical libraries did not exist, and how society benefits from our being, or we will never answer the implicit questions of potential librarians.

In addition, not only must the work seem important to the worker, but the problems it presents must not appear trivial and unworthy of effort,

if we wish to attract the best minds and the profoundest thinkers. The search for the ideal constitution for a city-state, the examination of the world beyond the ocean, the study of the ethical responsibility of man for other men were not, and are not, trivial problems. It is obvious that if the challenge of a problem is not great, the best people will soon be bored and leave for more exciting experiences, as happened when theology degenerated into scholasticism and people turned to humanism. This fact should not be a difficulty for us, however. What is a more real or a more profound problem than bringing the past to bear on the present so that the future can be modified thereby? What is less trivial than interdisciplinary attacks on an old problem by new technologies? What is more worthy of a human being than a study of the goals which humanity has set for science, so that the means can be made more appropriate to the ends? We need only state our problems in such terms and their profound nature becomes evident. Our fault, it seems to me, is either that we have become bogged down by the minutiae of our work and not taken time to consider these things, or else we have been diffident about stating them openly and forthrightly and have thus abandoned our fight for men's minds without a sign of a struggle.

I do not mean by all that I have said that we need not pay attention to minutiae and routines. A library without adequate routines adequately policed will never be able to reach the high-sounding goals of service and efficiency for which we all strive. And the newer technical devices, those machines which will relieve us of some of our drudgery, have already proved themselves to be even more demanding masters in details than anything a human being has ever devised for another human being. We will be coping with routine details for many years to come, but librarianship, that house of many mansions, has rooms for those who like routinized work as well as those who rebel against it.

What I am pleading for is an understanding of the place of the routine through a realization of the larger questions involved. Routines used merely as a necessary means to a desirable end are easily accepted by intelligent, thoughtful people—those we are desirous of adding to the roster of medical librarians—but, when the larger frame of reference is lacking, such routines become constraints and regimentation against which all complain and some revolt. The essential difference emerges from knowing the answers to the questions, "Regimentation for whom?" and "Regimentation for what? In whose interest is the necessary, routine work done; in whose interest is the individual forced to do what he has to do to make the system work?" When the ends are clear to all who work in our field, the necessary routines can and will be accepted in perspective. Only then, I believe, may we hope for the same outpouring of intellectual

exploration in medical librarianship as that which we have seen heretofore in the physical explorations of this world.

I have said that to attract the young thinker and doer we must show him two things: that medical librarianship is important to society, and that the problems with which it struggles are worthy of profound thought and hard work. But I think there is still another facet to which we must pay attention. This is the provision which we make for the growth and flowering of the intellect of those who come to work with us. First and foremost, we must show in everything we do that we feel the work is both interesting and exciting, before we can go on to the next step in the development of our juniors. But how can this not be so? We live today in an exciting world. We are fortunate to be working at a time when the milieu in which we operate is undergoing many changes—sometimes bewildering changes. These in turn force us to look around with a fresh viewpoint, and this necessity makes our jobs even more challenging and, therefore, more interesting than those of librarians, say, a quarter century ago, who might go from library school to retirement with no precept out of place. To my mind, only one other generation of librarians ever “had it so good.” I refer to the pioneers of the last quarter of the nineteenth century: Poole, Dewey, Billings, and Jewett, who had no precedents against which to revolt and no fixed ideas of which to divest themselves and so came (forgive the pun) dewy-eyed to the problems of librarianship.

It is this feeling of high excitement which we must transfer to our new medical librarians if we wish them to tackle the problems we have not cleared up or which have changed since we cleared them up because the circumstances surrounding them in the outside world have changed. We must show these new colleagues both the intellectual challenge and the *fun* of thinking, working, experimenting, and evaluating. Then, perhaps, we will begin to attract to our ranks and keep there those bright minds who now struggle with our and similar problems from beyond our library world.

I should like to include a few words of caution here (or as Billings put it in one speech: “a few thousand words of advice”). Students are like children, and young librarians are students just learning their trade. All good teachers know the importance to a child or to a student of discovering something by himself. It is new to him and exhilarating, even if his teacher—and the rest of the world—has known it for eons. Just as new love is shimmering, resplendent, and awe-inspiring, in spite of the fact that each generation has experienced it in the same way, so each student discovers a new fact with the same wonder and excitement as have previous generations. Good teachers know how important it is not to dampen

that ardor, not to belittle that exhilaration, if they wish the student to develop further. As Stephen Spender put it,

Being alive
Is when each moment's a new start, the past
And future shuffled between fingers
For a new game....

My second word of caution relates to mistakes. If we are to obtain sturdy, self-reliant librarians, we must allow them to fail occasionally. We must not smother experimentation by insisting either on productive results every time or by rushing in to correct things when we see our young assistants making mistakes. We must see to it that our young assistants receive not only broad guidance, but also sufficient "maneuvering room." Only then will we develop in them intuitive judgment and the ability to test their own ideas. Such persons may make mistakes, and they should be allowed to do so and to suffer because of them. If the new librarian is good, of course, he will have his share of triumphs, some at first quite small, perhaps, but nevertheless his own. The ability to sympathize analytically with mistakes, while at the same time rejoicing in successes, in a manner meet for the time, the place, the person, and the circumstances, is characteristic of leaders in fields which produce many new advances. If we wish to attract and keep more and better people in our profession, we must allow them the space to grow. By their very stature later, such librarians will be our best recruiting device. And in the meantime we will be reaping the benefits of imaginative thinking on the difficult problems we face daily.

But we must not be led astray by the Puritan ethic, which warns that Satan will find work for idle hands to do. Much better for Satan, and much worse for mankind, is the idle mind and the incomplete soul. The dreamers, who are outside the mainstream of our library society, but who see visions beyond the daily task, may be the hairshirt of the chief librarian, attempting to run what is essentially a service organization—and usually with too few hands and sturdy backs to accomplish the task. But, the Rule of St. Benedict advises the abbot faced with a difficult pilgrim monk: "If, indeed, he find fault with anything, or expose it, reasonably and with the humility of charity, the Abbot shall discuss it prudently lest God had sent him for this very thing." (However, even the Abbot need not put up with nonsense indefinitely. The Rule goes on: "But, if [the monk] have been found gossipy and contumacious... it shall be said to him, honestly, that he must depart. If he does not go, let two stout monks, in the name of God, explain the matter to him.") Where there is no vision, the people perish, and where librarians cannot see be-

yond their daily tasks, the "communications expert," so-called, or the physician untrained in librarianship will take over, and the crop of new recruits in our field will grow even smaller.

I believe we can bring about the intellectual maturation of those who come to work for us by encouraging thought and experimentation, by being sympathetic with their fumbling attempts and with their rediscoveries of the eternal verities, for, as William Ockham pointed out in 1323, "in a sense every universal cognition is a cognition of a singular thing" (2), and people learn by singular experiences. There are formal means to help growth, of course, such as staff meetings, continuing education, visits to other libraries, attendance at professional meetings, or a catholic selection of reading for our staffs. But over and above all else is the personality of the chief, which provides the atmosphere and gives the direction to the entire library. "Money talks," was my theme, "but people count." Here is where the great person and the great teacher emerge.

I, therefore, address myself to my chronological peer group, those of us who are chiefs in our departments and libraries, and to those younger members who will be chiefs in the next few years. It is we who must bring forth the potentialities of our assistants, "and by potentialities I mean not just skills, but the full range . . . the capacities for sensing, wondering, learning, understanding, loving, and aspiring" (3). It is we who day by day recruit for the future of our profession and whose personalities and abilities will determine whether or not medical librarianship is to include a large number of the best people in our society. It is we who will decide whether the fascination and the wonder of our calling will bring to our side those who can tackle with ability, enthusiasm, imagination, and the admiration of all observers the problems which, because of time and the bounds of human energy, we must necessarily leave unfinished. If we possess the hearing ear and the seeing eye, if the great humanistic goals of medical librarianship are ours, we need not worry about the future of our profession. For, although money talks, it is everlastingly true that it is the people who really count.

REFERENCES

1. LEFFLER, W. L. Inferences for bureaucentricity, or the corporate ego. *Data Processing Management* 6: 20-22, June 1964.
2. OCKHAM, WILLIAM. *Quodlibeta*.
3. GARDNER, JOHN W. Quoted in: Henry, Jules. On regimentation. *Wash. Univ. Magazine*, Spring 1964, p. 11-13.

Dr. Brodman then opened the general session on "Personnel Administration" and introduced the morning's speakers. Mrs. Jacqueline Picciano, Librarian, Academy of Medicine of New Jersey, discussed "Personnel Problems in the Smaller Medical Library." Miss Helen D. Hutchinson, Deputy Director, Free Library of Philadelphia, spoke on "In-Service Training at the Nonprofessional Level." "The Case Method of Personnel Evaluation" was the topic for discussion by Mr. Kenneth R. Shaffer, Director, Simmons College School of Library Science. Dr. David A. Kronick, Chief, Reference Services Division, National Library of Medicine, concluded the session with a talk on "Staff Organization of the Larger Medical Libraries." The morning program was closed by Dr. Brodman at 12:00 noon. These papers appear in the *BULLETIN* 53: 534-558, 1965.

HONORS LUNCHEON

The Honors Luncheon was held in the Clover Room of the Bellevue-Stratford Hotel at 12:00 noon, Mr. William Kona, Chairman of the Membership Committee, presiding. Three hundred seventeen members and guests were present. Mr. Alfred N. Brandon, Vice-President, welcomed the new members and introduced the two Honorary Members, Miss Janet Doe and Mrs. Edith Dernehl, who were present. Miss Bertha Hallam was also introduced. The new members and those attending an Annual Meeting for the first time were then asked to rise and be recognized. Mrs. Judith Overmier responded to the welcome for new members. Miss Margaret Hughes, Chairman of the Committee on Standards for Medical Librarianship, then announced the names of the thirty recipients of Grade I certificates and the six recipients of Grade II certificates, as she presented the certificates to those who were present. The certificates were awarded to the following:

Grade I: Grazina Ada Babusis, Warren Phillip Bird, Ruth E. Brown, Sister M. Dominic Burke, Esther M. Ciereszko, Mary Jane Crutchfield, Margaret Jane Donovan, Mayo Drake, Lucyann Metcalf Ennis, Betty Brooks Flowers, Barbara Jean Heumann, Ann P. Hutchinson, Irene Jeryn, Ann Liftin, Frances G. Livingston, Hilda I. Maclean, Sister Mary Mancini, O.P., Florence Markus, Caroline S. Morris, Miwa Ohta, Linda P. Ramaley, Eugene D. Ruskin, Sally Brown Schilling, Nancy B. Taylor, Frances Templin, Susan Brown Tenebaum, Joan Titley, Julia H. Triplehorn, Stanley D. Truelson, Jr., and Susan Wakefield.

Grade II: Thomas Gordon Basler, Frances W. Chin, Nancy Eleanor Noyes, Fred W. Roper, Gloria S. Werner, and Lucille W. Wetherald.

Miss Hughes then announced that the J. Alan MacWatt Scholarship had been awarded to Mr. Ronald Jeffreys of Santa Monica, California.

He will attend the School of Library Service, University of California, Los Angeles. She also announced that Mrs. Joy S. Richmond, University of Miami School of Medicine Library, Miami, Florida, had received the Mildred M. Jordan Scholarship and would attend Catholic University in Washington.

Mr. Kona thanked everyone for coming and closed the meeting at 1:45 P.M.

BUSINESS SESSION

The first business session was held on Monday, May 31, in the Rose Garden of the Bellevue-Stratford Hotel. President Estelle Brodman called the meeting to order at 2:00 P.M. She then entertained a motion to dispense with the reading of the minutes of the Sixty-third Annual Meeting, inasmuch as they were published in the BULLETIN. The motion was duly made and seconded and was passed unanimously. After announcing that the Annual Reports distributed at the meeting were in the order in which they were to be given that day, she asked officers and committee chairmen for summaries or addenda to their reports. Dr. Brodman then reviewed the report for the Board of Directors.

REPORT OF THE BOARD OF DIRECTORS

The Constitution specifies that "the business and property of the Association shall be conducted and managed by its Board of Directors," and both tradition and good sense require that information on the actions of the Board be transmitted to the members of the Association, in whose name and by whose authority the Board acts. Such actions have been reported after each meeting this year in the pages of the BULLETIN, but it now behooves me as Chairman of the Board to try to integrate the reports into one general—but, I promise you, short—review for the members assembled. Instead of reporting the details of the individual actions taken, I propose to try to examine with you the types of problems the Board handles from year to year and the ways it goes about its business.

The single most often recurring theme which comes up to the Board year by year is budget. The Board is faced with the dilemma of having to reconcile what it realizes is desirable for medical librarianship and for the Medical Library Association with what it is able financially to undertake. As one member once put it, "We know how to act better than we can often afford to act."

In the past few years, with the growing size and complexity of the Association and with the establishment of a Central Office, the Board has had to organize more formally than in the past to carry out its injunction

to "manage" the "business and property" of the Association. To that end, it has set up a Finance Committee, consisting of the Treasurer, the President-Elect, and one other Board member, with the Executive Secretary as advisor, to compile and recommend to the Board the budget for the new year. The Executive Secretary has been charged with the responsibility for preparing a tentative budget; she and the Treasurer go over it; then the Finance Committee scrutinizes it; and finally the Treasurer (as Chairman of the Committee) presents it to the Board with justifications, explanations, and back-up documents.

I can assure the members that the Board takes very seriously the matter of the Association's finances, discussing the budget item by item and debating at length any questionable items. One of the glories of American voluntary organizations, to my mind, is the devoted, hard work generously given by its members solely for the good of the organization. I cannot praise too highly the unpaid, gruelling, often misunderstood labor of all the members of the Board, including especially the Finance Committee.

The second great problem which faces the Board concerns proposals for new projects. While some requests for authorization and funds for new projects are presented to the Board in logical and complete form, there are, I am sorry to say, far too many incomplete and half-thought-out requests laid before the Board. Certainly no medical librarian would present to his dean or university librarian a budget which did not spell out: (1) what he wanted to do, (2) how he proposed doing it, (3) how much it would cost and how long it would take, and (4) the results expected. As Luke (14: 28) noted, "Which of you, intending to build a tower, sitteth not down first, and counteth the cost, whether he have sufficient to finish?" Surely, medical librarians might be expected to follow the advice of the Beloved Physician in presenting requests to the Board. I will not belabor the point further.

I should like to end with a list of what I believe were the half-dozen most important decisions made by the Board during the year:

1. The determination to give very high priority to aiding the passage of the Medical Library Assistance Act of 1965.
2. The decision to publish another edition of the *Handbook of Medical Library Practice*.
3. The work of the MLA/NLM Liaison Committee, which will be reported to you in detail during the meeting.
4. The setting up of a sound financial basis for future monographic publications of the Association through the establishment of a revolving fund.

5. The decision to revamp the BULLETIN cover and format.
6. The tidying up of the Bylaws, in accordance with the vote of the Association last year.

As the 1964/65 Board takes leave of the Association, it bequeaths to its successors a viable, dynamic, financially sound institution, a host of unanswered questions, and a tradition of dedicated, hard, unglamorous work by all its members. It is my proud boast that I was the Chairman of the Board during that year.

ESTELLE BRODMAN, PH.D.
President

Dr. Brodman, receiving no objections, accepted the report as printed. She then called on Miss Betty Ann Withrow for the report of the Secretary. Following the report, the members present were asked to rise while the names of deceased members were read.

REPORT OF THE SECRETARY

The Board of Directors met three times during the year: the first meeting was a postconvention one at the St. Francis Hotel in San Francisco, California, on June 4, 1964; the second was held at the Shoreham Hotel in Washington, D. C., on January 30 and 31, 1965; and the third was held at the Bellevue-Stratford Hotel in Philadelphia, Pennsylvania, on May 30, 1965. There will also be a midconvention meeting of the Board of Directors on June 2, 1965, in Philadelphia.

This year, 124 members served the Association, some in more than one capacity: 10 as members of the Board of Directors, 7 as appointed officers, and 107 as committee members or as representatives and delegates.

The Mental Health Libraries have applied for status as a Group within the Association, and the Board is considering the application.

The Murray Gottlieb Prize for an essay on the history of medicine and the Ida and George Eliot Prize for an article on medical librarianship will again be awarded through the generosity of three Associate Members of the Association. Mr. and Mr. Ralph Grimes have contributed \$100 for the Murray Gottlieb Prize, and Mr. George Eliot has contributed \$100 for the Ida and George Eliot Prize.

With profound regret, we report the names of the following members who have died since our last meeting:

Mr. Arthur Kenneth Arnolt, Associate Member
Mrs. Florence Cowan, Active Member
Miss Marjorie Henderson, Active Member
Miss Ruth Hepburn, Active Member

Dr. Eli Moschowitz, Associate Member
Miss Ruth E. Rodier, Active Member
Sister St. Jovita Bertrand, Active Member
Dr. Laurence Selling, Associate Member

BETTY ANN WITHROW
Secretary

The report was accepted as read, and Dr. Brodman called on Dr. Donald Washburn for a summary of the Treasurer's and Finance Committee's reports. Dr. Washburn pointed out that a balanced budget was projected for the year and that it appeared that it could be maintained.

REPORT OF THE TREASURER

The Association operated without a deficit during 1964 for the second consecutive year. Furthermore, because of income from the San Francisco meeting and because of very careful management of funds by the committee chairmen, the Board of Directors, and the Central Office in 1964, the Board was able to establish a Revolving Publications Fund of \$5,000 and to replace \$5,000 in the Expansion and Development Fund at its Midwinter Meeting in January. These are hopeful signs.

A balanced budget was projected for 1965, and, at this date, it appears that it can be maintained. Nevertheless, it is urgent that all members constantly seek ways of increasing the income of the Association in order to allow its program of professional activities to expand.

DONALD WASHBURN, D.D.S.
Treasurer

AUDITOR'S REPORT

MEDICAL LIBRARY ASSOCIATION, INC.

Exhibit A

BALANCE SHEET

DECEMBER 31, 1964

WITH COMPARATIVE FIGURES FOR 1963

ASSETS

| | 1964 | 1963 |
|---|-------------|-------------|
| <i>General and Reserve Funds:</i> | | |
| Cash—General checking account | \$8,469.24 | \$16,007.59 |
| Petty cash | 225.00 | 175.00 |
| | 8,694.24 | 16,182.59 |
| Accounts receivable | 1,267.27 | 1,710.72 |
| Dividend receivable | 70.20 | 14.27 |
| | 1,337.47 | 1,724.99 |
| Investments (Schedule 1): | | |
| United States Savings Bonds, at redemption value.... | 4,680.00 | 4,530.00 |
| United States Treasury obligations, at cost | 4,783.75 | 4,783.75 |
| Mutual funds and common stock, at cost | 30,009.46 | 29,135.99 |
| | 39,473.21 | 38,449.74 |
| Savings and loan accounts | 28,372.42 | 27,160.06 |
| | 67,845.63 | 65,609.80 |
| Total General and Reserve Funds | 77,877.34 | 83,517.38 |
| <i>Trust Fund:</i> | | |
| Rockefeller Fellowship Fund—Cash in special check- ing account | — | 879.76 |
| | \$77,877.34 | \$84,397.14 |

Exhibit A—Concluded

LIABILITIES

| | 1964 | 1963 |
|--|-------------|-------------|
| <i>General and Reserve Funds:</i> | | |
| Accounts payable—Trade creditors | \$260.80 | — |
| Employees' payroll taxes | 383.29 | \$ 374.11 |
| Unearned dues and subscriptions | 5,757.43 | 15,040.00 |
| Amounts held for Second International Congress on Medical Librarianship | — | 9,657.15 |
| | 6,401.52 | 25,071.26 |
| <i>Fund balances (deficit) (Exhibit C):</i> | | |
| General Fund | 502.61 | (8,497.27) |
| Expansion and Development Fund | 68,251.96 | 65,609.80 |
| Scholarship Fund | 2,504.25 | 1,014.43 |
| Prize Fund | 217.00 | 117.00 |
| Rockefeller Grant #62158 | — | 202.16 |
| | 71,475.82 | 58,446.12 |
| Total General and Reserve Funds | 77,877.34 | 83,517.38 |
| <i>Trust Fund:</i> | | |
| Rockefeller Fellowship Fund—Fund balance (Schedule 2) | — | 879.76 |
| | \$77,877.34 | \$84,397.14 |

Exhibit B

GENERAL AND RESERVE FUNDS

STATEMENT OF NET INCOME

YEAR ENDED DECEMBER 31, 1964, WITH COMPARATIVE FIGURES FOR 1963

| | 1964 | | 1963 Actual | Increase (Decrease) |
|---------------------------------------|-------------|-------------|----------------|------------------------|
| | Budget | Actual | | |
| <i>Income:</i> | | | | |
| Dues: | | | | |
| Institutional members..... | \$30,000.00 | \$31,564.20 | \$29,822.20 | \$1,742.00 |
| Active members..... | 16,800.00 | 18,011.45 | 10,655.00 | 6,776.45 |
| Associate members..... | | | 580.00 | |
| Sustaining members..... | 500.00 | 700.00 | 500.00 | 200.00 |
| Life members..... | — | 1,000.00 | — | 1,000.00 |
| | 47,300.00 | 51,275.65 | 41,557.20 | 9,718.45 |
| BULLETIN: | | | | |
| Subscriptions..... | 8,000.00 | 5,665.20 | 4,272.35 | 1,392.85 |
| Advertising..... | | 6,344.76 | 3,548.71 | 2,796.05 |
| Back issues and extra copies | | 2,012.98 | 978.79 | 1,034.19 |
| | 8,000.00 | 14,022.94 | 8,799.85 | 5,223.09 |
| Royalties from <i>Handbook</i> | 500.00 | 924.25 | 1,170.50 | (246.25) |
| Sales of Brodman book..... | 100.00 | 271.25 | 310.00 | (38.75) |
| Sales of BULLETIN indexes..... | 100.00 | 119.50 | 43.15 | 76.35 |
| Sales of Membership Directories..... | — | 150.00 | 15.89 | 134.11 |
| <i>Vital Notes</i> subscriptions..... | 1,800.00 | 2,211.30 | 834.75 | 1,376.55 |
| Certification fees..... | 200.00 | 327.00 | 510.00 | (183.00) |
| Congress Proceedings..... | — | 200.00 | 15.00 | 185.00 |
| Grants and contributions..... | — | 1,250.10 | 400.00 | 850.10 |
| Refresher courses..... | — | 597.53 | — | 597.53 |
| Seminar on Continuing Education..... | 2,000.00 | — | — | — |
| Annual meeting..... | 500.00 | 84.60 | — | 84.60 |
| Exchange income..... | — | 63.18 | 53.15 | 10.03 |
| Miscellaneous income..... | 250.00 | 307.79 | 269.63 | 38.16 |
| | 5,450.00 | 6,506.50 | 3,622.07 | 2,884.43 |
| Total General Fund income..... | 60,750.00 | 71,805.09 | 53,979.12 | 17,825.97 |
| Gifts and prizes..... | 200.00 | 300.00 | 200.00 | 100.00 |
| Interest and dividends: | | | | |
| Bonds and notes..... | 2,000.00 | 331.26 | 484.20 | (152.94) |
| Mutual funds and common stock..... | | 1,631.17 | 1,455.21 | 175.96 |
| Savings and loan accounts..... | | 1,212.36 | 1,139.04 | 73.32 |
| | 2,000.00 | 3,174.79 | 3,078.45 | 96.34 |
| Scholarships..... | 500.00 | 2,489.82 | 1,658.32 | 831.50 |
| Gain on sale of Treasury notes..... | — | 258.43 | 93.54 | 164.89 |
| Rockefeller Grant #62158.... | — | — | 1,000.00 | (1,000.00) |
| | 500.00 | 2,748.25 | 2,751.86 | (3.61) |
| Second International Congress: | | | | |
| Gross receipts..... | 10,200.00 | 9,657.15 | 105,900.97 | (96,243.82) |
| Expenses..... | — | 7,187.34 | 99,777.26 | (92,589.92) |
| | 10,200.00 | 2,469.81 | 6,123.71 | (3,653.90) |
| Total income..... | \$73,650.00 | \$80,497.94 | \$66,133.14 | \$14,364.80 |

Exhibit B—Concluded

| | 1964 | | 1963 Actual | Increase (Decrease) |
|--|-------------|-------------|----------------|------------------------|
| | Budget | Actual | | |
| <i>Expenses:</i> | | | | |
| Central office: | | | | |
| Salaries..... | | \$23,378.34 | \$23,036.89 | \$ 341.45 |
| Social security, retirement, and hospitalization..... | \$26,145.00 | 1,482.81 | 1,568.13 | (85.32) |
| Rent..... | 3,240.00 | 3,240.00 | 3,240.00 | — |
| Equipment and furnish- ings..... | 8,410.00 | 2,659.81 | 4.50 | 2,655.31 |
| Supplies, travel, and miscel- laneous..... | | 7,581.68 | 6,834.96 | 746.72 |
| | 37,795.00 | 38,342.64 | 34,684.48 | 3,658.16 |
| Officers: | | | | |
| President and President- Elect..... | — | 138.43 | — | 138.43 |
| Treasurer..... | — | — | 10.00 | (10.00) |
| | — | 138.43 | 10.00 | 128.43 |
| Association Exchange..... | 7,500.00 | 8,687.45 | 6,934.92 | 1,752.53 |
| BULLETIN costs..... | 17,500.00 | 12,599.41 | 15,637.23 | (3,037.82) |
| Vital Notes expense..... | 1,200.00 | 1,539.39 | 1,133.35 | 406.04 |
| Board travel..... | | — | 310.58 | (310.58) |
| Accounting and legal fees... | | 600.00 | 1,053.15 | (453.15) |
| Reproduction of annual re- port..... | | 257.25 | 182.00 | 75.25 |
| Brodman book expense..... | | 10.71 | 5.29 | 5.42 |
| Directory expense..... | | 1,130.78 | — | 1,130.78 |
| Memberships in other organ- izations..... | 5,875.00 | 126.76 | 124.76 | 2.00 |
| Representation at meetings. | | — | — | — |
| Listing and addressing for others..... | | 185.68 | 160.33 | 25.35 |
| Attendance at other meetings | | 212.14 | — | 212.14 |
| Annual meeting expense.... | | 1,086.80 | 16.85 | 1,069.95 |
| Refresher course expense.... | | 169.37 | — | 169.37 |
| Miscellaneous..... | | 147.75 | 98.45 | 49.30 |
| | 32,075.00 | 26,753.49 | 25,656.91 | 1,096.58 |
| Committee expenses: | | | | |
| Membership..... | — | 428.68 | 413.79 | 14.89 |
| Standards..... | 100.00 | 100.00 | 114.01 | (14.01) |
| Certification..... | 500.00 | 10.00 | 76.55 | (66.55) |
| Recruitment..... | 200.00 | 253.00 | 102.67 | 150.33 |
| Awards..... | 130.00 | — | 121.40 | (121.40) |
| Curriculum..... | — | — | 43.50 | (43.50) |
| International Cooperation.. | — | — | 13.86 | (13.86) |
| Continuing Education..... | 2,000.00 | 242.00 | 101.70 | 140.30 |
| Miscellaneous contingency.. | 850.00 | — | — | — |
| | 3,780.00 | 1,033.68 | 987.48 | 46.20 |
| Total General Fund ex- penses..... | 73,650.00 | 66,268.24 | 61,338.87 | 4,929.37 |
| Scholarships awarded..... | — | 1,000.00 | 1,350.00 | (350.00) |
| Prizes awarded..... | — | 200.00 | 200.00 | — |
| Rockefeller Grant #62158... | — | — | 797.84 | (797.84) |
| Total expenses..... | \$73,650.00 | \$67,468.24 | \$63,686.71 | \$ 3,781.53 |
| Net income..... | \$ — | \$13,029.70 | \$ 2,446.43 | \$10,583.27 |

Exhibit C
GENERAL AND RESERVE FUNDS
STATEMENT OF CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 1964

| | Total | General Fund | Reserve Funds | | | |
|---|-------------|--------------|--------------------------------|------------------|------------|----------------------------|
| | | | Expansion and Development Fund | Scholarship Fund | Prize Fund | Rocketteller Grant # 62158 |
| Fund balance (deficit), December 31, 1963 | \$58,446.12 | \$(8,497.27) | \$65,609.80 | \$1,014.43 | \$117.00 | \$202.16 |
| Transfer to close fund..... | — | 202.16 | — | — | — | (202.16) |
| Fund balance (deficit) as adjusted..... | 58,446.12 | (8,295.11) | 65,609.80 | 1,014.43 | 117.00 | — |
| Add: | | | | | | |
| General Fund income | 71,805.09 | 71,805.09 | — | — | — | — |
| Gifts and prizes..... | 300.00 | — | — | — | 300.00 | — |
| Interest and dividends | 3,174.79 | — | 3,174.79 | — | — | — |
| Scholarships | 2,489.82 | — | — | 2,489.82 | — | — |
| Gain on sale of Treasury notes | 258.43 | — | 258.43 | — | — | — |
| Second International Congress—Excess of receipts over expenses..... | 2,469.81 | 2,469.81 | — | — | — | — |
| | 80,497.94 | 74,274.90 | 3,433.22 | 2,489.82 | 300.00 | — |
| Deduct: | | | | | | |
| General Fund expenses..... | 66,268.24 | 66,268.24 | — | — | — | — |
| Scholarships awarded..... | 1,000.00 | — | — | 1,000.00 | — | — |
| Prizes awarded | 200.00 | — | — | — | 200.00 | — |
| | 67,468.24 | 66,268.24 | — | 1,000.00 | 200.00 | — |
| Transfers from Expansion and Development Fund to General Fund: | | | | | | |
| Gain on sale of Treasury notes | — | 258.43 | (258.43) | — | — | — |
| Cash dividends on mutual fund stock | — | 351.37 | (351.37) | — | — | — |
| Interest received on Treasury bonds | — | 181.26 | (181.26) | — | — | — |
| | — | 791.06 | (791.06) | — | — | — |
| Fund balance, December 31, 1964 | \$71,475.82 | \$ 502.61 | \$68,251.96 | \$2,504.25 | \$217.00 | — |

Schedule 1

INVESTMENTS

DECEMBER 31, 1964

| | Principal amount or number of shares | Cost or carrying value | Market value | Interest and dividends received or accumulated during the year |
|--|---|---------------------------|------------------|--|
| United States Government securities: | | | | |
| Savings bonds | \$ 5,000.00 | \$ 4,680.00 | \$ 4,680.00 | \$ 150.00 |
| Treasury bonds, 3 $\frac{5}{8}$ %, due November 15, 1967 | 5,000.00 | 4,783.75 | 4,948.44 | 181.26 |
| Treasury notes sold during year | — | — | — | 258.43 |
| | <u>\$10,000.00</u> | <u>9,463.75</u> | <u>9,628.44</u> | <u>589.69</u> |
| Mutual funds and common stock: | | | | |
| Boston Fund | 683 | 5,825.77 | 7,328.59 | 308.43 |
| Chemical Fund | 237 | 2,776.87 | 3,249.27 | 162.58 |
| Massachusetts Investors Trust .. | 540 | 8,429.04 | 9,201.69 | 407.30 |
| Lehman Corporation | 451 | 12,977.78 | 13,586.37 | 752.86 |
| | <u>1,911</u> | <u>30,009.46</u> | <u>33,365.92</u> | <u>1,631.17</u> |
| Savings and loan accounts (located in Milwaukee, Wisconsin): | | | | |
| First Federal Savings Association | — | 6,781.52 | 6,781.52 | 295.16 |
| Mutual Savings and Loan Association | — | 9,275.44 | 9,275.44 | 403.71 |
| National Savings and Loan Association | — | 5,769.89 | 5,769.89 | 243.26 |
| Milwaukee Federal Savings and Loan Association | — | 6,545.57 | 6,545.57 | 270.23 |
| | | <u>28,372.42</u> | <u>28,372.42</u> | <u>1,212.36</u> |
| Total investments at December 31, 1964 | — | \$67,845.63 | \$71,366.78 | — |
| Total interest and dividends received during the year ended December 31, 1964 .. | — | — | — | \$3,433.22 |

Schedule 2

ROCKEFELLER FELLOWSHIP FUND

STATEMENT OF CASH TRANSACTIONS AND FUND BALANCE

YEAR ENDED DECEMBER 31, 1964

| | |
|--|----------|
| Cash and fund balance, December 31, 1963 | \$879.76 |
| Less cash disbursement to Rockefeller Foundation, representing return of remaining cash balance | 879.76 |
| | <hr/> |
| Cash and fund balance, December 31, 1964 | — |

REPORT OF THE FINANCE COMMITTEE

The Finance Committee held two meetings during the year. At the first, held in Bethesda, Maryland, on January 30, 1965, the Committee reviewed and accepted for transmittal to the Board for approval the report of Peat, Marwick, Mitchell & Co., certified public accountants. The net income recovered in 1964 exceeded expectations. Each member is urged to study this report carefully.

The following recommendations were also prepared for Board approval:

1. That all Association checks should carry two signatures and that in addition to the Secretary and Treasurer the Executive Secretary be empowered to sign checks as one of the cosigners,
2. That securities listed in the name of the Association and that of the former accounting firm be listed only in the name of the Association, and
3. That a revolving publications fund of \$5,000 be established using net income funds and income from the San Francisco Meeting.

The Committee reviewed the budget recommendations prepared by the various committee chairmen, the Committee on the Central Office, and the Executive Secretary. A balanced operating budget for 1965 of \$78,192 was approved for Board action.

At a second meeting held on January 30, the Committee recommended to the Board that \$5,000 be replaced in the Expansion and Development Fund from 1964 net income.

DONALD WASHBURN, D.D.S.
Chairman

MEDICAL LIBRARY ASSOCIATION, INC.

APPROVED BUDGET FOR 1965

INCOME

| | Budget 1964 | Budget 1965 |
|--|----------------|----------------|
| Dues: | | |
| Institutional members..... | \$30,000 | \$32,000 |
| Active, Associate, Retired members..... | 16,800 | 18,000 |
| Sustaining members..... | 500 | 1,000 |
| Life members..... | — | — |
| Total..... | 47,300 | 51,000 |
| BULLETIN: | | |
| Subscriptions..... | 4,384 | 6,200 |
| Advertising..... | 2,650 | 5,500 |
| Back Issues..... | 966 | 1,000 |
| Total..... | 8,000 | 12,700 |
| Directory..... | — | 100 |
| Royalties from <i>Handbook</i> | 500 | — |
| Annual meeting (San Francisco and Philadelphia)..... | 500 | 4,500 |
| Brodman book..... | 100 | 200 |
| Certification fees..... | 200 | 150 |
| <i>Vital Notes</i> orders..... | 1,800 | 2,000 |
| Interest and dividends..... | 2,000 | 2,000 |
| Exchange income..... | — | — |
| Cumulative Indexes..... | 100 | 50 |
| Proceedings..... | 10,200 | — |
| Addressing service..... | 250 | — |
| Scholarship gifts..... | 500 | 1,500 |
| Gifts for prizes..... | 200 | 200 |
| Continuing Education Courses..... | 2,000 | 2,500 |
| Revolving Publication Fund..... | — | 5,000 |
| Total..... | 18,350 | 18,200 |
| Grand total..... | \$73,650 | \$81,900 |

EXPENDITURES

| | 1964 | 1965 |
|--|----------|----------|
| MLA Central Office: | | |
| Salaries | \$26,145 | \$24,161 |
| Travel (Ann. Mtg., ALA, 4 trips N.Y., Bd. Mtg., etc.) . . . | 1,000 | 1,000 |
| Equipment | — | — |
| Supplies (including letter paper) | 1,200 | 1,200 |
| Postage | 1,600 | 1,500 |
| Rent | 3,240 | 3,240 |
| Electricity | 100 | 100 |
| Books and periodicals | 100 | 100 |
| Telephone | 500 | 500 |
| Printing (Newsletter, bills, Placement, information leaflets, releases, ballot) | 2,200 | 2,500 |
| Insurance (bond on Officers and employees) | 225 | 350 |
| Addressograph plates | 200 | 35 |
| Service on equipment | 135 | 150 |
| Safekeeping account, safe deposit box | 150 | 11 |
| Contingency | 1,000 | 500 |
| Total Central Office | 37,795 | 35,347 |
| Exchange service | 7,500 | 8,000 |
| BULLETIN | 17,500 | 17,000 |
| Vital Notes (v. 11, #1-3 = 76 p.; v. 12, #1-2 = 82 p.) . . . | 1,200 | 1,550 |
| General Association expenses | 4,875 | 8,840 |
| General contingency | 1,000 | 500 |
| Total | 32,075 | 35,890 |
| MLA Committees: | | |
| Membership | — | 150 |
| Standards | 100 | — |
| Certification | 500 | 200 |
| Recruitment | 200 | 200 |
| Continuing Education | 2,000 | 2,830 |
| Bylaws | 25 | 100 |
| Federal Relations | 250 | 50 |
| Awards | 130 | 150 |
| Interagency Council on Libr. Tools for Nurs. Exhibit . . | 100 | 50 |
| Petty cash | 25 | — |
| Petty items | 150 | 150 |
| Publication (monograph, recruitment leaflets) | — | 3,000 |
| Curriculum (2 trips for reevaluating 2 courses) | — | 75 |
| Contingency | 300 | — |
| Total committee expenses | 3,780 | 6,955 |
| Grand totals | \$73,650 | \$78,192 |

SALARIES

| | 1964 | 1965 |
|-----------------------------|----------|----------|
| 1 Professional..... | \$12,000 | \$12,000 |
| 1 Secretary..... | 4,285 | 4,488 |
| 1 Records Secretary..... | 4,150 | 4,428 |
| 1 Clerk..... | 3,320 | 1,000 |
| 1 Part-time Bookkeeper..... | 675 | 750 |
| 1 Page..... | 150 | — |
| Total..... | 24,580 | 22,666 |
| Annuity..... | 726 | 726 |
| FICA..... | 633 | 560 |
| Blue Cross..... | 206 | 209 |
| Total..... | 1,565 | 1,495 |
| Grand total..... | \$26,145 | \$24,161 |

GENERAL EXPENSES

| | 1964 | 1965 |
|---|---------|---------|
| Addressing services..... | \$ — | \$ — |
| Annual meeting advance..... | 500 | 500 |
| Audit..... | 600 | 600 |
| Board meeting..... | 300 | — |
| Brodman book..... | — | 15 |
| MLA membership in other organizations..... | 125 | 150 |
| MLA representatives attending other meetings..... | 200 | 200 |
| Membership Directory..... | 800 | — |
| President, President-Elect expenses..... | 950 | 900 |
| Prizes..... | 200 | 200 |
| Reproducing annual reports..... | 200 | 275 |
| Revolving Publication Fund..... | — | 5,000 |
| Scholarships..... | 1,000 | 1,000 |
| Total..... | \$4,875 | \$8,840 |

Hearing no objection to these reports, Dr. Brodman accepted them and asked Miss Louise Darling to read the report of the Subcommittee on the Central Office, which was not included in the printed reports.

REPORT OF THE SUBCOMMITTEE ON THE CENTRAL OFFICE

The Central Office Subcommittee met for an all day and evening session at the Central Office on December 7, 1964. It reviewed four primary

areas of Central Office responsibility: budget, relation to Association program development, promotion pattern for the Executive Secretary and employees, and publicity. It studied the proposed budget for the Central Office very carefully and then its relation to the Association budget as a whole, worked details over with the Executive Secretary, and sent recommendations on to the Finance Committee. Overlap in membership of the two committees greatly facilitated coordination of budget recommendations.

Background for the discussion of the role of the Executive Secretary and the Central Office in relation to the Association's Program Development was (1) a statement prepared by the Executive Secretary of present assignments and additional activities which might be handled through the Central Office and (2) descriptions secured from other library organizations of activities handled by their executive staffs. In summary it can be said that present and proposed activities for our Central Office are similar to those in similar associations except that the editorial work on MLA publications is not at present nor likely in the future to be a responsibility lodged in the Central Office. Among the several questions considered in detail were alternatives to the present system for BULLETIN advertising, the handling of commercial exhibit space at the annual meetings, and the Association's Manual for Committees. Further study was advised on the first two counts. On the third, a recommendation was made to abolish the post of Manual Officer (unfilled for the past three years) and to transfer responsibility to the Central Office for supplying the type of information in the Manual. Committee chairmen would, of course, be expected to continue to prepare incoming chairmen for the job to be done and to keep the Central Office informed of changes in procedures.

A succession of smaller topics, such as the centralization in the Central Office of distribution of information on scholarships, more work on recruitment, preparation of a variety of mailings, etc., was discussed, but no action was taken. The Subcommittee's general opinion was that the important aspects of the Executive Secretary's relation to MLA program development could not be determined until the Association reexamines its present program and decides in what direction it should be going. Accordingly, the Subcommittee recommended that the President appoint a group to study and bring in a report on this vital matter at an early date.

Next, a promotion pattern for the position of Executive Secretary and Central Office employees was considered. At the time the Central Office was established, it was more or less an experiment, with many unknown aspects which the original Committee felt would be better provided for on the basis of experience rather than ahead of time by guesswork.

Accordingly, general responsibilities and a beginning salary with attendant fringe benefits were set up by contract for the Executive Secretary, but specific plans for future change and development were left for later determination. Almost from the outset the Central Office began absorbing more work and responsibility than had been expected so early. Salary for supporting staff was left to the discretion of the Executive Secretary, and salary adjustments for the latter were made by the Board on advice of the Finance Committee. Now that the Central Office is on a firm, even if tight, financial footing, classification and salary range should be set up for all positions. The Executive Secretary has been asked to write formal job descriptions for clerical and secretarial assistants and to recommend proper salary ranges on the basis of prevailing rates in the Chicago area. (She has, of course, always done this on an informal basis.) Using a comparison of salaries and responsibilities of similar posts in other library associations and in medical library administration, the Subcommittee recommended a salary schedule for the position of Executive Secretary with the expectation that the Finance Committee and its Central Office Subcommittee would review the range periodically.

In preparation for discussion of publicity, the Executive Secretary made a chronological listing of annual press releases. This will be presented routinely to incoming Presidents. The Subcommittee also recommended that it be pointed out by the President to each convention chairman that the Central Office is eager to cooperate with the local publicity chairman and to coordinate announcements and news releases. The relationship between *MLA News* and the news section in the *BULLETIN* was discussed at length, and many alternative arrangements were considered. The final recommendation was that for the present *MLA News* and the *BULLETIN* be more carefully coordinated so that the *News* puts its emphasis on placement, new members, and forthcoming events and the *BULLETIN* on current happenings dealing with members and their institutions and with events in the medical library world which for one reason or another are appropriate for permanent record. Review of this matter by the Board and efforts to ascertain the wishes of the membership as a whole were judged necessary before adoption of a permanent policy.

The Subcommittee's general consensus is that the Central Office has well demonstrated its value to the Association, that financial stability has been established in relatively quick time, and that the Office is in very good working order. The time is thus appropriate for the Association to give very careful thought to the shape of its future.

LOUISE DARLING
Chairman

Dr. Brodman thanked Miss Darling for her report and pointed out that the Subcommittee recommended a good, hard, searching look at the whole Association and the position of the Central Office. She added that Mr. Brandon had appointed for the next year an *Ad hoc* Committee on the Future of the Medical Library Association with Miss Gertrude Annan as Chairman. Hearing no objections, Dr. Brodman accepted the report as read and called on Mrs. Helen B. Schmidt to summarize the report of the Executive Secretary.

REPORT OF THE EXECUTIVE SECRETARY

During the past year, every function of the Central Office had interesting developments.

Membership. On April 1, 1965, the official records of the Association listed 667 institutional members and 1,303 individual members. During the report year, 215 individuals and 40 institutions joined the Medical Library Association; 65 individual and 10 institutional members were dropped for failure to pay dues; 11 individual and 12 institutional members resigned; and 7 members died.

Eli Lilly Gift. An unrestricted gift of \$1,000 was given to the Association by Eli Lilly and Company. It will be used to support the editorial work of the third edition of the *Handbook of Medical Library Practice*.

Scholarship Funds. A gift of \$1,000 was presented to the Association for the scholarship fund by Mr. William Wiedman, who received one of the National Library of Medicine internships when he graduated from library school. More than \$1,000 was given by MLA members; the money will be held to award in a year in which there is no other money donated for this purpose. For the first time, scholarship gifts were acknowledged with a personal note, and seventy-four such letters were written in 1965.

BULLETIN. On January 1, 1965, Kraus Reprint Corporation, New York City, began handling orders for v. 1, 1911-v. 49, 1961, of the BULLETIN. Gradually, all of the out-of-print issues will be available from Kraus. There are 517 subscribers to the BULLETIN; 98 have failed to renew so far this year.

Directory. One copy of the biennial *Directory* of MLA members was distributed without charge to each member. It was made available for purchase at \$5.00 a copy, and sixty had been sold by the end of March 1965. At its January 30, 1965, meeting, the Board agreed that the finances of the Association are on a sufficiently sound basis to publish the 1966 directory in the BULLETIN.

Vital Notes. There are 377 subscribers to v. 13 of *Vital Notes*. An announcement of the new volume sent to selected dealers here and abroad has encouraged early renewals as well as new subscriptions. We will certainly add the 24 subscribers needed to equal those receiving v. 12.

Publicity. The Central Office mailed four newsletters, eleven press releases (several of which were designed to serve more than one purpose), and forty-five letters to publicity offices and local newspapers about committee appointments, elected officers, and awards during the year. Nine hundred two inquiries required answers that could not be taken care of by a form letter. The majority of these letters dealt with membership: questions about affiliation, addresses, and dues. The figure excludes scholarship acknowledgements, correspondence about *BULLETIN* and *Vital Notes* subscriptions, and correspondence with MLA officers and committee members and concerning central office business. Information about Association meetings, officers, publications, and programs was furnished for thirteen educational and professional directories. An announcement of the forthcoming MLA Publication No. 2 was sent to *Publishers' Weekly* for inclusion in the Fall 1965 Announcement Number.

The Central Office mailed 10,458 recruitment leaflets. There were 1,586 envelopes sent out containing one copy each of *Be a Medical Librarian* and *Choose Medical Librarianship*. Orders for 100 to 2,000 copies each totaled 5,050. Most of the remaining requests were for single copies. When the supply of the two pamphlets was exhausted, 1,000 individuals were notified that a new pamphlet, *Medical Library Careers*, was being printed and that there would be a delay in filling their request. A list of MLA-approved courses in medical librarianship and a description of the MLA scholarships offered were compiled as the new career leaflet. An envelope in which to mail the battery of professional information offered by the Association was prepared. The information leaflet, ordinarily sent only to prospective members, was mailed to all Institutional Members with the 1965/66 ballot and Bylaws revisions.

Placement. Sixty-four individuals and seventy-nine positions were listed for placement with the Central Office. Approximately another twenty employers looked through our card index of applicants for possible employees. Forty of the positions listed were reported filled, and thirteen individuals said that they had found positions. The dean of one library school reported that two of the school's graduates were placed through the listings in the *MLA News*.

Regional Groups. The Upstate New York Regional Group, the eleventh such group, held its organizational meeting in October 1964. The territory represented is all of New York State and its contiguous area except the Metropolitan New York region. Group representatives will be invited to meet in Philadelphia during the Annual Meeting.

Exchange Service. Every list on hand on the tenth of each month from April 1964 through March 1965 was mailed. There were a total of 447 individual lists. Reporting libraries distributed 250,828 unbound issues of periodicals and 14,075 bound volumes. Statistical sheets for 156 lists have

not yet been returned. A letter reminding libraries of their obligation to supply a list at least once every two years was sent to 240 institutions.

Central Office. The Central Office is in the process of reducing the multiple sets of addressing records to one. The address stencils that were kept at the BULLETIN's printer have been brought to Chicago. Only stencils for *Vital Notes* subscribers who are not MLA members and the publicity list needed to be typed to provide a single, complete record of the Association's correspondents. Through punch, type, and color coding, it will be possible to show such information as different billing addresses, multiple copies, payments, and similar information. We will maintain an alphabetical index of addresses in order to locate individuals, since postal regulations require that second class mailings be sorted geographically. With this project completed, the Association's mailing procedure, the last routine which needed overhauling, will be in good working condition.

Budget. The 1964 financial operation of the Association resulted in a surplus without outside help. The 1965 budget is balanced, and we have every reason to believe that we will be able to work within it.

HELEN BROWN SCHMIDT
Executive Secretary

After thanking Mrs. Schmidt and receiving no objections to the report, President Brodman accepted the report. She then invited discussion of any of the preceding reports on the central administration of the Association. Mrs. Helen Petrach, New York Academy of Medicine Library, asked why the Central Office staff would be shortened by one person when there was such a tremendous workload with additional tasks being assigned in the coming year. Mrs. Schmidt replied that she had been making an effort to reduce the records of the Association and attempting to remain within the budget. Additional mailings and staff illness had made the effort a struggle, but it was hoped that the attempt would succeed. Dr. Brodman added that the whole Central Office problem would be reviewed by the *Ad hoc* Committee and that staff would be increased if additional duties were assigned. Since there were no further questions, Miss Nettie A. Mehne, Chairman, was asked to read the report of the Nominating Committee.

REPORT OF THE NOMINATING COMMITTEE

The following members are nominated for the coming year, 1965/66: President, Mr. Alfred N. Brandon, Baltimore, Maryland; Vice-President (President-Elect), Mrs. Mildred Crowe Langner, Miami, Florida; Secretary, Miss Betty Ann Withrow, Winston-Salem, North Carolina; Treas-

urer, Dr. Donald Washburn, Chicago, Illinois; Board of Directors, (1) Miss Ruth E. Harlamert, Seattle, Washington (3 years), and (2) Mrs. Mary Fenlon Kaylor, New York, New York (3 years); and Nominating Committee, Miss Eleanor G. Steinke, Nashville, Tennessee.

NETTIE A. MEHNE
Chairman

A new member of the Nominating Committee by Board Appointment is Miss Myrl Ebert, Chapel Hill, North Carolina.

Miss Mehne stated that since there had been no other nominations by petition and no notice of nominations from the floor, the Nominating Committee recommended that the report be accepted and that the Secretary be instructed to cast a unanimous ballot. The motion was seconded and passed without dissent.

Dr. Brodman then asked Miss Hilda Moore, Chairman of the Bylaws Committee, to make her report.

COMMITTEE OF THE WHOLE

The President dissolved the meeting and reconstituted it as a Committee of the Whole with Miss Hilda Moore as Chairman. Miss Moore then presented the Report of the Bylaws Committee, requesting objections after reading each proposed amendment.

REPORT OF THE BYLAWS COMMITTEE

The Bylaws were revised in 1963/64, and the revised version was voted upon and accepted by the membership at the Annual Meeting on June 2, 1964. This revision was published in the October 1964 issue of the BULLETIN (52: 775-783).

Despite the many changes made in the Bylaws, need for some additional changes was felt, and the Bylaws Committee studied several suggestions made during the year. The Chairman presented the Committee's recommendations to the Board of Directors at its midwinter meeting on January 30.

The principal changes recommended concerned:

1. Changing the timing of sending the report of the Nominating Committee to the membership to allow time for filing petitions for additional nominations.
2. Adding the Report of the Executive Secretary to the items of business which must be presented at the Annual Meeting.
3. Requiring approval of the Board of Directors for the formation of regional groups of the Association.

The recommendations of the Bylaws Committee, approved by the Board, were mailed to the membership in time for study before the Annual Meeting in Philadelphia, when action will be taken.

HILDA E. MOORE
Chairman

MEDICAL LIBRARY ASSOCIATION, INC.

AMENDMENTS TO THE BYLAWS

Recommended by the Bylaws Committee and approved by the Board of Directors at its meeting, January 30, 1965. (Note: Material to be deleted is in bold face; bracketed material is new.)

1. ARTICLE V. NOMINATIONS AND ELECTIONS

Section 1. *Nominating Committee*

There shall be a Nominating Committee of five Active Members, one member to be elected annually for a term of three years, and **two members** [one member] to be appointed [annually] for a term of two years by the Board of Directors.

(Explanation: The Board has been appointing one member annually for a term of two years since the first year of appointments by the Board to the Nominating Committee (1961/62), when it was necessary to make two appointments at once, one for only one year and the other for two years. This recommendation, therefore, brings the wording of the Bylaws into conformity with actual practice and makes the succession of the *appointed* members as specific as that of the *elected* ones. On the other hand, if it is desirable to leave the wording such that two members *may* be appointed at the same time for the two year term, thus making appointments necessary in alternate years only instead of one appointment each year, the present wording allows for that interpretation.)

Section 2. *Nominations*

...A copy of the report of the Nominating Committee shall be sent [by the Executive Secretary] to each member of the Association at least **four** [eight] weeks before the Annual Meeting.

(Explanation: *By the Executive Secretary* is being added to remove any uncertainty as to who is responsible for mailing the Nominating Committee's report to the membership. This year's chairman of that committee felt that this point should be clarified.

For explanation of change from *four* to *eight* weeks, see below.)

Nominations may be made to the Nominating Committee upon petitions signed by not fewer than ten Active Members. Such nominations, if properly made and presented to the Chairman of the Nominating Committee at least **eight** [four] weeks before the Annual Meeting, must be placed on the list of nominees of the Nominating Committee [to be presented at the Annual Meeting].

(Explanation: Changing the timing of sending the report of the Nominating Committee to the membership and of filing petitions for additional nominations was made at the request of the Board of Directors, who felt (along with other members of the Association) that there was a conflict in timing. The phrase, "to be presented at the Annual Meeting," has been added to make it unnecessary to send a second slate with additional names to the membership, should names be submitted by petition.)

2. ARTICLE IX. MEETINGS

Section 8. *Order of business*

The order of business at the Annual Meeting shall be at the discretion of the presiding officer, but the business shall include:

...

Report of the Secretary

[Report of the Executive Secretary]

...

(Explanation: The Bylaws Committee feels that it should be stated in the Bylaws that the business at the Annual Meeting shall include the report of the Executive Secretary.)

Section 9. *Regional meetings of the Association*

A. Groups of members may hold regional meetings of the Association in the interim between Annual Meetings in order to discuss mutual problems, profit from the presentation of formal and informal papers by members or guest speakers, and acquaint junior staff members and nonmembers in the area with the Association and its activities [; but such groups shall not organize and function without first having received the approval of the Board of Directors of the Association].

(Explanation: The Bylaws Committee believes that the Board of Directors should have control over the formation of regional groups, so that groups may not organize at random and without regard to other regional groups. This would also make it impossible for groups of medical librarians to call themselves regional groups of the Medical Library Association without subscribing to all of the provisions of ARTICLE IX, Section 9, of the Bylaws, the section on regional meetings.)

There being no objections, Miss Moore moved that the report be accepted. President Brodman dissolved the Committee of the Whole, reconstituted the Business Meeting of the Medical Library Association, and called for a second to the motion. Mr. Frederick Kilgour seconded it. There was no discussion, the question was called, and the motion was carried.

The next report requested was that of the Exchange Committee, Miss Minnie Orfanos, Chairman.

REPORT OF THE EXCHANGE COMMITTEE

The Exchange Committee met three times in 1964/65 and has considered and reports the following: The Exchange Manager attempted to cut the publishing cost of the monthly exchange lists. The new method was one-tenth the cost of the former method used, but for the new method to issue legible lists it was essential for the submitting libraries to follow specifications which could not be met by our diversified group with its various types of equipment. The final printed lists were illegible, and this result convinced the Committee that the Exchange Manager should revert to the costlier but legible method of publication.

The open session at the last annual MLA meeting and the *Manual for the Use of the Medical Library Association Exchange* have eliminated many exchange problems. But one persisting complaint is that material is assigned and sent out before the designated date posted on the lists. The Exchange Committee cannot control this situation; they can only appeal to the membership for cooperation. Another recurring problem is the various delivery dates of the lists. As stated in the exchange manual on page 6, the fault is with the local post offices handling the MLA Exchange Lists. This is a post office problem! A third class letter ad will go through immediately, while the larger and bulkier materials are held over until the post offices can handle them. Even if the lists were mailed first class, the above would be true.

The Exchange Committee approved the request to send MLA Exchange Lists air mail. The receiving library will reimburse the Central Office for the postage used and will do so without additional correspondence and billing.

From April 1964 to March 1965 twelve lists have been distributed to members. Four hundred forty-seven (447) individual lists were in these lists, and 250,828 unbound journal issues and 14,075 bound volumes of journals and books have been exchanged. Reports not yet returned are 156.

The MLA Board of Directors requested Miss Helen Crawford to conduct a time and cost study of the MLA Exchange. A cross-section of libraries in MLA will be used. The questionnaire is compiled, and the survey will begin in September 1965. The results will be submitted at the next annual meeting.

MINNIE ORFANOS
Chairman

There were no additions to the report, and it was accepted.

Dr. Brodman then called for the report of the Committee on Federal Relations, Mr. Frederick Kilgour, Chairman.

REPORT OF THE COMMITTEE ON FEDERAL RELATIONS

Activities this year have been associated entirely with the Medical Library Assistance Act of 1965. Actually, it was intended that this Act should be submitted in the last session of the last Congress, but it never got into the hopper. However, early in the first session of the present Congress, Senator Lister Hill and Congressman Oren Harris submitted identical bills in the Senate and the House.

Members' spontaneous support of these bills has been most gratifying. A decade ago neither the Medical Library Association nor any consider-

able number of its members evinced any effective support for the National Library of Medicine Act; today the situation is totally different. The Association was prepared with a "Federal Legislative Policy," and innumerable members have come forward with letters to their senators and congressmen, while others have prepared statements for Senate hearings.

The Committee has mobilized about ten members who are poised to submit evidence in support of the Bill, but, as this report is being written in mid-April, there is no indication as to when the Senate hearings will be held. Overlap between the Medical Library Assistance Act of 1965 and the Higher Education Act of 1965 has, only for the moment, brought about a suspension of action on these bills.

FREDERICK G. KILGOUR
Chairman

Mr. Kilgour added that, following introduction in both houses of the Congress, the Medical Library Assistance Act encountered temporary difficulties. One was the fact that the Medical Library Assistance Act and the Higher Education Act duplicated one another because both called for support of biomedical library activity and training of librarians. Furthermore, in the beginning the Higher Education Act had the support of the Administration, while the Medical Library Assistance Act did not. Greater understanding under guidance of the officers of the National Library of Medicine, however, eventually brought about the approval of the Medical Library Assistance Act by the Administration and the deletion of the term "biomedical" from the Higher Education Act.

Another difficulty had been the delay of Senate hearings on the Medical Library Assistance Act while Senator Lister Hill gave his attention to the Voting Rights Bill. Mr. Kilgour believed, however, that it was likely that Senate hearings on the library bill would take place in the near future.

Mr. Kilgour commended the MLA membership on its magnificent support of the bill. Instead of mustering assistance the Committee on Federal Relations received a flood of voluntary offers of aid and advice. The championship of all the major library associations has been gratifying. So also has been the support from outside the library profession, much of it stimulated by Dr. Cummings and his assistants at NLM. This, Mr. Kilgour noted, was different from the situation a decade ago when the National Library of Medicine Act was before Congress and it seemed as if Dr. Rogers were achieving passage of the act singlehanded. Finally, Mr. Kilgour expressed the opinion that the Medical Library Assistance Act would be passed by the Congress without great difficulty.

Hearing no objections, Dr. Brodman accepted the report.

During a question period later, Mr. Harold Oatfield, Pfizer Research Laboratories, Groton, Connecticut, asked Mr. Kilgour if there were any further need for letters or action on the Medical Library Assistance Act. Mr. Kilgour replied that there is always a need for letters urging action, but there is no immediate need to launch a tremendous campaign at this time. Mr. Brandon will take the lead in letting the members of the Association know when support is needed.

Mr. Jess Martin, Chairman of the Committee on International Cooperation, was asked to summarize the report of that committee.

REPORT OF THE COMMITTEE ON INTERNATIONAL COOPERATION

The major objective of the Committee during 1964/65 was to gain renewed foundation support for foreign fellowships in medical librarianship. In 1963 the support that had been provided for fifteen years by the Rockefeller Foundation was discontinued.

On December 2, 1964, Alfred N. Brandon, Vice-President of the Medical Library Association, and the Chairman of the Committee were authorized by the President, Dr. Estelle Brodman, to contact Dr. Dorothy Parker of the Rockefeller Foundation concerning renewed support for an MLA assistance program for medical librarians. Dr. Parker asked that an outline of the proposed assistance program be sent to her. She indicated that the Rockefeller Foundation was greatly interested in supporting programs of assistance for the underdeveloped countries of India, Africa, and South America and recommended that we designate these areas in our program outline. Following is the gist of the proposal contained in a letter addressed to Dr. Parker, dated December 7, 1964, but never sent:

The Medical Library Association proposes an assistance program for medical librarians in India, Africa, and South America. The Association further proposes that this assistance take two forms: (1) on-the-spot consulting service provided by medical librarians selected by the Association to visit libraries abroad, and (2) financial support to cover the cost of book materials sent to libraries in India, Africa, and South America by U. S. library members of the MLA Exchange.

The Medical Library Association is aware that monies approved for such assistance programs by the Rockefeller Foundation would need to be matched.

This request for Foundation support is being made upon the recommendation of the President of the Medical Library Association, Dr. Estelle Brodman. The Association requests Foundation support to the extent of \$10,000 on a matching funds basis.

On January 30, 1965, the Chairman met with the Executive Board of the Medical Library Association in Washington, D. C., and was authorized by the Board to attempt to obtain matching funds support to the

extent of \$10,000 before the letter, dated December 7, 1964, officially requesting support from the Rockefeller Foundation, was forwarded. The Chairman of the Committee then sent lists of foundations (see below) located in the vicinity of the libraries of the members of the Committee to the Committee members and asked that they contact the Foundations concerning matching funds support for the proposed assistance program. At the time this report was being prepared, the Committee was still making inquiries concerning possible monetary support for its program.

During the year much correspondence was originated by the Committee on International Cooperation. The correspondence written and discussions held with numerous government and foundation representatives concerning support for the proposed assistance program of MLA have not resulted in actual support, but have brought the possibilities of support much closer to realization.

Following is the complete list of foundations and other organizations compiled for use by the Committee during 1964/65:

LIST OF FOUNDATIONS, ETC.

| | |
|--|--|
| Agency for International Development Washington, D. C. | Detroit Steel Corp. Charitable Trust Detroit 26, Michigan |
| Argonaut Charitable Foundation Los Angeles 14, California | A. B. Dick Foundation Chicago 48, Illinois |
| Asia Foundation San Francisco 8, California | Doris Duke Foundation New York 22, New York |
| Avalon Foundation New York 21, New York | Ekco Foundation Chicago, Illinois |
| Bamberger Memorial Foundation Salt Lake City, Utah | General Foods Fund New York 17, New York |
| Barker Welfare Foundation Chicago 3, Illinois | Goldblatt Brothers Foundation Chicago 4, Illinois |
| Louis D. Beaumont Foundation Cleveland 14, Ohio | W. Alton Jones Foundation New York 5, New York |
| Bay Foundation New York 5, New York | W. K. Kellogg Foundation Battle Creek, Michigan |
| Carnegie Corporation of New York New York 17, New York | Charles F. Kettering Foundation Hinsdale, Illinois |

| | |
|---|--|
| Lederle Laboratories Pearl River, New York | Elizabeth Severance Prentiss Foundation Cleveland, Ohio |
| Seeley W. Mudd Foundation Los Angeles 14, California | Schweppe Foundation Chicago 10, Illinois |
| National Foundation New York 17, New York | Sears Foundation Cleveland 10, Ohio |
| National Library of Medicine Washington, D. C. | Stetten Foundation New York 19, New York |
| National Science Foundation Washington, D. C. | Upjohn Company Kalamazoo, Michigan |
| National Vitamin Foundation New York 21, New York | Whiting Foundation Flint, Michigan |
| Olin Foundation New York 17, New York | World Medical Association New York 19, New York |
| Pfizer Foundation Brooklyn 6, New York | Marie and John Zimmermann Fund New York 17, New York |

JESS A. MARTIN
Chairman

There were no objections, and the report was accepted. President Brodman asked for further questions and discussion on the four previous reports. There were none. Mrs. Jacqueline W. Felter, Chairman, was asked to report for the Publication Committee next.

REPORT OF THE PUBLICATION COMMITTEE

The members of the Publication Committee met during the 1964 annual meeting. For the balance of the Association year, committee business was conducted by mail.

Publication No. 2. The Committee approved for publication as MLA Publication No. 2 *The Selected Papers of John Shaw Billings, Compiled with a Life of Billings* by Frank Bradway Rogers. Waverly Press has the contract for producing the book, and publication is scheduled for September 1965.

Brochures. The Publication Committee assisted with editing and approved the brochure, *Medical Library Careers*, produced by the Subcommittee on Recruitment. The brochure was ready for distribution in February 1965.

The MLA Information Brochure for prospective and new members

has been brought up to date and redesigned. It is ready for distribution during the 1965/66 Association year.

The members of the Publication Committee assisted in editing the revised copy for a brochure for hospital administrators that was written by the *Ad Hoc* Committee on the Problems of Small Libraries and assumed responsibility for the design, typography, and printing of this brochure.

BULLETIN. With the approval of the Board of Directors the Committee elected to accept the new rate scale of Waverly Press and retain the Press as printer of the BULLETIN. The Editor and the Chairman of the Publication Committee consulted with representatives of the Press about ways of reducing production costs.

The following changes have been made in 1965:

1. The paper was changed to 50 lb. coated stock that can be used for half-tone illustrations as well as text, thus eliminating the costs of special stock for illustrations and insertion by hand.
2. The annual title page and index will be bound in, rather than tipped in, the BULLETIN, the former in January, the latter in October. This change also eliminates costly hand labor. The annual table of contents, which duplicates those in the monthly issues, will be discontinued.
3. On a trial basis, the July and October issues of the BULLETIN will be mailed with address labels pasted on the journal instead of in wrappers. Members are requested to inform the Editor of the BULLETIN or the Chairman of the Publication Committee if copies without wrappers are damaged in transit.

Additional changes to be made in the 1966 volume year will, it is hoped, bring about both economic and esthetic benefits. These are:

1. Adoption of a two-column format without any change in the page size.
2. Use of Times Roman type, a modern type face that is especially legible in a two-column format.
3. Adoption of a new cover design.

JACQUELINE W. FELTER
Chairman

The report was accepted, and Mr. Alfred Brandon then summarized his report as Editor of the BULLETIN.

REPORT OF THE BULLETIN

The publication of the Proceedings of the Second International Congress on Medical Librarianship as the January 1964 issue of the BULLETIN was the culmination of two years of planning. During 1964 there were three additional issues published. Volume 52 contained a total of 938

pages; 833 of these were devoted to text, 82 to advertisement, and 23 to the annual index. Of the total pages of text, 69 pages contained the Association's Proceedings.

Fifty-seven original articles appeared in this volume. Librarians were the authors of fifty-four of these, and physicians and others were responsible for the remaining three articles. The eighth Murray Gottlieb Prize Essay appeared in the April issue.

The cost of the BULLETIN for the year was \$19,786.75, including \$7,187.34 reimbursed from Congress receipts but not shown under BULLETIN expenses in the Auditor's Report. Income from paid subscriptions, sales of back issues, and advertising totaled \$14,022.94, leaving \$5,763.81 to be paid for by the Association to underwrite the cost of subscriptions sent to individual and institutional members, the cost of publication of the Association's official reports and proceedings, and the annual index. As a result of the Congress payments, income exceeded expenses by \$1,423.53.

The Editorial Board was composed of Alfred N. Brandon, Editor; Stanley D. Truelson, Jr., Associate Editor; Ann R. Lindsay, News Editor; Janet B. Koudelka, Indexer; Eugene V. Muench (January-June) and Philip Rosenstein (July-December), Advertising Manager; and Jacqueline W. Felter, Chairman, Publication Committee.

ALFRED N. BRANDON
Editor

There were no objections, and the report was accepted. Mrs. Barbara Coe Johnson, Harper Hospital, Detroit, Michigan, asked if it would help relieve the usual deficit of the BULLETIN if Active Members who receive the BULLETIN and also have access to a library copy could indicate that they do not wish to receive a personal copy. Dr. Brodman pointed out that this suggestion would require a change in the Bylaws and that Mrs. Johnson could make a recommendation to the Bylaws Committee if she wished to do so.

Dr. Brodman asked for the report of the Editorial Committee of *Vital Notes*, Mr. William K. Beatty, Chairman. Mr. Beatty was not present, and the printed report for 1964/65 and the report for 1963/64, which had been omitted from the Proceedings of the Sixty-third Annual Meeting, were accepted.

REPORT OF THE EDITORIAL COMMITTEE, *VITAL NOTES*

1964/65

During the year the following members served on the Committee: Virginia Beatty; Liselotte Bendix; David Bishop; Leslie Falk; Anna E.

Dougherty; Elisabeth Runge; Jacqueline W. Felter, ex officio; and William K. Beatty, Chairman. The chairman would like to thank all the members for their help and advice.

The following libraries and organizations contributed to Volume 12: American Dental Association; American Hospital Association; American Medical Association; Boston University Medical Library; Charing Cross Hospital Medical School; Chas. Pfizer & Company, Groton, Connecticut; College of Physicians of Philadelphia; Columbia University Medical Library; Cornell University Medical College Library; Florida State Board of Health, Jacksonville; Gerardo Ramon Cia, Buenos Aires; Göteborg University Library, Medical Section; Indiana University Medical Center; Institute of Psychoanalysis, Chicago; Jackson Memorial Laboratory, Bar Harbor; Jacksonville (Fla.) Hospital Educational Program, Inc.; Los Angeles County Medical Association; Medical Library Association; Medical Library Center of New York; Mental Health Book Review Index; National Institutes of Health; National Library of Medicine; New York Academy of Medicine; New York Psychoanalytic Institute; Northwestern University Dental Library; Northwestern University Medical Library; Oak Ridge Institute of Nuclear Studies; St. Louis University Medical Library; Scott & White Memorial Hospital, Temple, Texas; Universidad de Caldas Biblioteca, Manizales, Colombia; University of Alabama Medical Center; University of California at Los Angeles Biomedical Library; University of Illinois Library of Medical Sciences; University of Kentucky Medical Center Library; University of Oregon Medical Library; University of Rochester Medical Library; University of Texas Medical Branch, Galveston; Vanderbilt University Medical Library; Yale University School of Medicine Library.

Volume 12 contained 125 pages of text and a 42-page index. The first issue in the volume contained 425 entries and 128 cross-references; the second, 408 and 145; and the third, 483 and 162; for a total of 1,316 regular entries and 435 cross-references for the volume. This is a 32 percent increase in number of entries over volume 10.

1963/64

During the year the following members served on the Committee; Virginia Beatty; Liselotte Bendix; David Bishop; Leslie Falk; Elisabeth Runge; Jacqueline W. Felter, ex officio; and William K. Beatty, Chairman. The chairman would like to thank all the members for their help and advice.

The following libraries and organizations contributed to Volume 11: American Dental Association; American Hospital Association; American Medical Association; Boston University Medical Library; Chas. Pfizer &

Company, Groton, Connecticut; Columbia University Medical Library; College of Physicians of Philadelphia; Gerardo Ramon Cia, Buenos Aires; Indiana University Medical Center; Jackson Memorial Laboratory, Bar Harbor; Los Angeles County Medical Association; Loyola University (New Orleans) Science Library; Medical Library Center of New York; Medical Society of the County of Kings; Mental Health Book Review Index; National Institutes of Health; New York Academy of Medicine; New York Psychoanalytic Institute; New York University Dental Library; Northwestern University Dental Library; Northwestern University Medical Library; Oak Ridge Institute of Nuclear Studies; State University of New York Upstate Medical Center; Tufts University Medical and Dental Library; University of California at Los Angeles Biomedical Library; University of Illinois Library of Medical Sciences; University of Kentucky Medical Center Library; University of Oregon Medical Library; University of Pittsburgh Library of Health Professions; University of Rochester Medical Library; University of Texas Medical Branch, Galveston; University of Toronto, Connaught Medical Research Laboratories; Vanderbilt University Medical Library.

Volume 11 contained 57 pages of text and a 19-page index. The first issue in the volume contained 194 entries and 37 cross-references; the second, 258 and 58; and the third, 166 and 53; for a total of 618 regular entries and 148 cross-references for the volume.

WILLIAM K. BEATTY
Chairman

Dr. Brodman announced that Mr. Walter L. Necker of Chicago is interested in compiling a directory of medical museums and collections of historical artifacts in the United States.

Mr. Alderson Fry, Medical Center Library, West Virginia University, Morgantown, commented on the arrangement of the Annual Reports in the order in which they were given and suggested that the format be continued in the future.

There was no further discussion, and the Business Meeting was recessed at 3:30 P.M. until Thursday, June 3.

GROUP DINNERS

MEDICAL SCHOOL LIBRARIES GROUP

The Medical School Libraries Group dinner meeting was held in the Rotunda and Egyptian Room of the University of Pennsylvania Museum, Monday, May 31, 1965, with 208 members and guests in attendance. Mr. James W. Barry, Librarian of Rutgers Medical School, presided.

William A. Sodeman, M.D., Chairman, Philadelphia Medical Deans' Committee, and Dean, Jefferson Medical College, spoke on trends in medical education. Dr. Sodeman substituted on short notice for De Witt Stetten, Jr., M.D., Dean of Rutgers Medical School, who was unable to attend because of illness, and suggested that Dr. Stetten's speech be submitted for publication. This paper appears in the BULLETIN 53: 527-533, Oct. 1965.

At the invitation of the Chairman, Miss Helen Crawford reported on the findings of her recent survey of centralization of budget and functions in university-connected medical schools. Dr. Vern Pings announced a survey of dental, pharmacy, and medical school libraries to be conducted this summer by the Committee on Surveys and Statistics. He urged that librarians respond promptly to the expected questionnaire.

The group approved the Chairman's proposal to turn over to the scholarship fund any profit remaining after expenses for the dinner were paid.

The Program Committee for the 1966 meeting announced the nomination of Miss Florence M. Turner, Librarian of Boston University School of Medicine Library, as Chairman for the following year. The meeting adjourned at 9:15 P.M.

JAMES W. BARRY
Chairman

PHARMACY LIBRARIES GROUP

The annual meeting of the Pharmacy Libraries Group of the Medical Library Association was held on Monday, May 31, 1965, at 6:00 P.M. at the Philadelphia College of Pharmacy and Science. Mrs. Elizabeth W. Johnson, Librarian, was hostess to the thirty members and guests. After a social hour, dinner was served at the College. Special guests attending were Dr. Arthur Osol, President of the College; Dr. John E. Kramer, Registrar, and Mrs. Kramer; and guest speaker, Dr. Linwood F. Tice, Dean, Philadelphia College of Pharmacy and Science, who spoke on "Adverse Drug Reactions."

Following the program, a brief business meeting was conducted by the Group's Chairman, Mr. Harold Oatfield, Head, Technical Information Services, Pfizer Research Laboratories. The report of the Nominating Committee, Miss Jewell Maurice, Chairman, was read. Officers elected for the coming year (1965/66) are Miss Barbara Hill, Massachusetts College of Pharmacy, Chairman, and Mr. Philip Rosenstein, Brooklyn College of Pharmacy, Secretary. Miss Clara Robeson reported on a survey of pharmacy school libraries that is to be made, similar to the survey of dental libraries. Mrs. Theodora Andrews discussed the work of the Joint

Committee on Standards for Pharmacy College Libraries. The Chairman commented that the Group's Classification Committee had been inactive for several years. During the past year he had been unable to find members having both the interest and the time necessary to devote to this project. He asked, therefore, for volunteers from those assembled, but since there was no response, the project was tabled.

The meeting was adjourned at 9:00 P.M.

NETTIE A. MEHNE
Secretary

DENTAL LIBRARIES GROUP

The dinner meeting of the Dental Libraries Group was held on Monday, May 31, at 6:00 P.M. in the Crystal Room of the Bellevue-Stratford Hotel. There were thirty-five people present. Miss Virginia E. Lampson, Librarian of the Dental-Pharmacy Library of Temple University and Chairman of the Dental Libraries Group, presided over the meeting.

Miss Lampson welcomed the group and introduced the guests: Dean and Mrs. Charles Howell, Temple University School of Dentistry; Dean and Mrs. Lester Burket, University of Pennsylvania School of Dental Medicine; and Miss Charlotte Coffman, retired Librarian of Temple University Dental-Pharmacy Library. Also attending were Mr. Warren Owens, Director of the Temple University Library System and Mrs. Owens, and Mr. Richard Foster, owner of the Rittenhouse Medical Bookstore, and Mrs. Foster.

Dr. Leland C. Hendershot, Editor of the American Dental Association and guest speaker, was introduced by the Chairman. His talk was on "Dental Literature, 1966." He announced some expected changes in the format of the *Journal of the American Dental Association*, such as a bigger page size and a different type style. It is also hoped that the composition method will be changed from the present method to a photographic film method. There are also plans to publish a new abstract journal, sponsored by the American Dental Association and a grant from a governmental agency, which will deal with dental research.

A short business meeting followed the dinner. Dr. Donald Washburn, Treasurer of the Medical Library Association and Director, Bureau of Library and Indexing Service, American Dental Association, introduced Dr. Raquel Halegua, a graduate dentist from Uruguay, and Dr. Faith Stephan, a graduate dentist of the University of Illinois, both of whom are American Dental Association Research Associates at the National Library of Medicine and are presently engaged in revising dental subject

headings to comply with the *Index Medicus* style. A copy of the January-March 1965 *Index to Dental Literature* was shown; along with new subject headings, there is an increase in the page size.

Mrs. Doris Pritchard, Librarian of the Faculty of Dentistry, University of Manitoba, and Chairman of the 1965 Conference Session on Dental Libraries, American Association of Dental Schools, invited the members and guests to attend the Second Conference Session on Dental Libraries to be held July 27 in Toronto, Canada.

Dr. Donald Washburn moved that Mrs. Margaret K. Young, Assistant Librarian of Tufts University Medical and Dental Library, be appointed Chairman for next year. The motion was seconded by Miss Minnie Orfanos, Librarian of Northwestern University Dental School, and carried.

There was no further business, and the meeting was adjourned at 8:00 P.M.

MARGARET K. YOUNG
Secretary

HOSPITAL LIBRARIES GROUP

The Hospital Libraries Group met in the Burgundy Room of the Bellevue-Stratford Hotel on Monday, May 31, at 6:00 P.M. One hundred nineteen members and guests attended. Mrs. Helen Lake, Librarian, Philadelphia General Hospital, Philadelphia, Pennsylvania, presided. Following the dinner, greetings were given by Dr. Norman R. Ingraham, Commissioner, Department of Public Health, Philadelphia. Dr. Ingraham accepted, on behalf of Mayor James H. J. Tate, a citation given by the Hospital Libraries Group in recognition of the Mayor's efforts and contributions to public and medical libraries of Philadelphia during the past decade. Dr. John H. Gibbon, Jr., Samuel D. Gross Professor of Surgery, Jefferson Medical College, and President, College of Physicians of Philadelphia, presented the citation and then spoke on "The Philadelphia Regional Medical Library Committee." Dr. Evan Hopkins Turner, Director, Philadelphia Museum of Art, was unable to give his scheduled talk because of illness. Honored guests present at the dinner were Dr. Alfred C. LaBoccetta, Medical Director, Assistant Executive Director, and Chief, Communicable Disease Service, Philadelphia General Hospital, and Dr. Nathan H. Einhorn, Director of Medical Education and Chairman, Medical Library Committee, Philadelphia General Hospital. [Dr. Gibbon's paper is published in this issue of the BULLETIN (53: 559-562, Oct. 1965)].

Following the speaker was a business meeting. Mrs. Rita Abbott, Chairman of the Nominating Committee, reported. Miss Elizabeth Mary Howard and Miss Ann O'Brien, both of the Veteran's Administration Hospital,

Brockton, Massachusetts, were elected Chairman and Secretary, respectively, for the coming year. Correspondence from St. Luke's Hospital of Bethlehem on the subject of financial support of hospital libraries was read and discussed; it will be referred for action to the Medical Library Association Committee on Statistics.

The meeting was adjourned at 8:50 P.M.

HELEN LAKE
Chairman

MEDICAL SOCIETY LIBRARIES GROUP

The Medical Society Libraries Group met in the Clover Room in the Bellevue-Stratford Hotel at 6:00 P.M., Monday, May 31. Mr. John M. Connor, Librarian, Los Angeles County Medical Association, presided.

The program included "The Value of the Library in the Administration of a Large Medical Society," presented by Edward C. Rosenow, Jr., M.D., Executive Director, American College of Physicians, Philadelphia; "The Value of the Library When the Patient is Ill," presented by Fred B. Rogers, M.D., Professor of Preventive Medicine and Epidemiology, Temple University School of Medicine, Philadelphia; and "Assessing User Requirements," presented by Alan M. Rees, Assistant Director, Center for Documentation and Communication Research, School of Library Science, Western Reserve University, Cleveland. These papers have been submitted for possible publication in the BULLETIN.

Mr. Connor announced the officers of the Group for 1965: Chairman, Miss Frances A. Bucy, and Secretary, Mrs. Elizabeth G. Sanford, Medical and Chirurgical Faculty of the State of Maryland.

The meeting adjourned at 9:00 P.M.

FRANCES A. BUCY
Secretary

NURSING LIBRARIES GROUP

The Nursing Libraries Group met for dinner in the Red Room at the Bellevue-Stratford Hotel on Monday, May 31, at 6:00 P.M. There were sixty-eight members and guests in attendance.

Miss Mabel C. Brown, Librarian, Atkinson School of Nursing, Toronto Western Hospital, welcomed those present, described the procedures of the meeting, and introduced the speaker, Mr. William Kona, Librarian, Cook County School of Nursing, Chicago, who presented a paper on "The Changing Role of the Nursing Librarian."

Discussion followed. Two members voiced disapproval of a separate meeting of nursing librarians at MLA meetings. Many, however, indicated

they felt a need for such a group to deal with matters specific to nursing libraries and nursing schools which they felt differed from those of hospital-related libraries. The suggestion was made that dinner meetings for these two groups be held at separate times so that interested members might attend both.

Officers for the coming year were elected. These are: Chairman, Mr. Thomas P. Alburger, Librarian, Mount Auburn Hospital Medical and Nursing Library, Cambridge, Massachusetts, and Secretary, Mrs. Jessamine N. Dietrich, Librarian, Buffalo General Hospital, Buffalo, New York.

MABEL C. BROWN
Secretary

GENERAL SESSION, JUNE 1, MORNING

On Tuesday, June 1, Dr. Estelle Brodman opened the general session and introduced Dr. Martin M. Cummings, Director, National Library of Medicine, who presided during the panel on "Local, Regional, and National Medical Library Cooperation." The first topic, "Libraries and the Communication Crisis," was discussed by Dr. Edward Dempsey, Special Assistant to the Secretary (Health and Medical Affairs), Department of Health, Education and Welfare. Dr. Carl D. Douglass, Chief, Research and Training Division, Extramural Program, National Library of Medicine, spoke about "The National Library of Medicine Extramural Program and Its Relationships with Other Medical Libraries," and Dr. Richard Orr, Director, Institute for Advancement of Medical Communication, discussed "A National System for Interlibrary Loans." Following a short break, "Local and Regional Cooperation" in Boston, Chicago, and New York was described by Mr. Charles Colby, Librarian, Boston Medical Library, Boston, Massachusetts; Mr. Herman Henkle, Executive Director and Librarian, John Crerar Library, Chicago, Illinois; and Mr. Erich Meyerhoff, Director, Medical Library Center of New York, Mrs. Jacqueline W. Felter, Director, Union Catalog of Medical Periodicals, Medical Library Center of New York, and Mr. Lee Ash, Director, Survey of Medical Library Resources of Greater New York, all of New York, New York. These papers have been submitted for possible publication in the *BULLETIN*.

The session was adjourned at 12:05 P.M.

LUNCHEON FOR OFFICERS, BOARD MEMBERS, AND COMMITTEE CHAIRMEN

At a luncheon held in the Red Room at the Bellevue-Stratford Hotel, 12:00 noon, June 1, new committee chairmen learned of their duties for the coming year. President Estelle Brodman presided and presented a "Decalogue" for committee chairmen. Dr. Donald Washburn, Treasurer,

discussed financial arrangements and fiscal affairs related to committee expenses. The services of the Central Office and the Association's Archives were reviewed by Mrs. Helen B. Schmidt, Executive Secretary. The preparation of annual reports, their contents, and the committees' work year were discussed by Miss Betty Withrow, Secretary. Mr. Alfred N. Brandon, Vice-President, concluded the meeting with a discussion of publications, liaison with the Board, and a welcome to the new year. The meeting ended at 1:45 P.M.

GENERAL SESSION, JUNE 1, AFTERNOON

Mr. Alfred N. Brandon, President-Elect and Director, Welch Medical Library, Johns Hopkins University, Baltimore, Maryland, opened the afternoon general session at 2:05 P.M. and introduced each of the speakers for the program on "Evaluation of Information and Indexing Services." Miss Charlotte Kenton, Head, Search Unit, Bibliographic Services Division, National Library of Medicine, spoke on the "Long Term, Regularly Recurring Bibliographies Program of MEDLARS." A description of "Citation Indexing" was given next by Dr. M. M. Kessler, Director, Technical Information Project, and Associate Director of Libraries, Massachusetts Institute of Technology, Cambridge. "KWIC Indexing" was discussed and demonstrated by Dr. Elizabeth M. Zipf, Supervisory Editor of *Biological Abstracts*. Miss Ann Kerker, Medical Librarian, Purdue University School of Veterinary Science and Medicine, reviewed "Supplementary Bibliographic Tools for Medical Libraries," and Mr. Thomas P. Fleming, Librarian, Columbia University College of Physicians and Surgeons, New York, concluded the session by speaking on the "Development of Information Centers." The afternoon general session was adjourned at 4:00 P.M. These papers may be published in a forthcoming issue of the BULLETIN.

THEATER PARTY

Many members attended a performance of "Endgame" by Samuel Beckett at the Theatre of the Living Arts, following dinner at the Colonnade Cafeteria on the evening of June 1.

CONTINUING EDUCATION COURSES

On Wednesday, June 2, three courses were offered under the direction of the Committee on Continuing Education. "Basic Punched Card Principles for Librarians" was held at the Bellevue-Stratford Hotel and the IBM Education Center; "Techniques of Systems Analysis and Design" was taught at the Bellevue-Stratford Hotel; and "New Reference Tools and Their Use" was taught at Drexel Institute of Technology.

The Board of Directors met from 9:00 A.M. to 5:00 P.M.

ANNUAL BANQUET

The annual banquet, attended by 433 members and guests, was held in the Ballroom of the Bellevue-Stratford Hotel at 7:30 o'clock on Wednesday evening. Dr. Estelle Brodman, President, presided. Preceding the banquet, the members and guests enjoyed a social hour in the Clover Room.

Following the dinner, Dr. Brodman introduced the officers, members of the Board, and guests seated at the head table. Mr. Emerson Greenaway, Director of the Free Library of Philadelphia, was then introduced by Dr. Brodman. He greeted the members on behalf of the libraries of Philadelphia and the American Library Association.

Next the Association's Awards were made. Mr. Alfred N. Brandon announced that the Murray Gottlieb Prize Essay Award had been given to Mr. Philip J. Weimerskirch for his paper, "Benjamin Rush and John Minson Galt, II: Pioneers of Bibliotherapy in America." Mr. Earl Graham announced that Paul J. Sanazaro, M.D., would receive the Ida and George Eliot Prize for the "Guidelines for Medical School Libraries" published in the *Journal of Medical Education* as Part I of the January 1965 issue. The award was accepted for Dr. Sanazaro by Dr. David Kronick. After saying that the presentation of the Noyes Award would be tape recorded and sent to Miss Mildred Jordan, Dr. Brodman asked Mr. Scott Adams to make the presentation. Mr. Adams then read the citation, prefacing it with these remarks:

MARCIA C. NOYES AWARD

"The announcement I am about to make is perhaps the least well-kept secret in the sixteen years of the usually tight-lipped MLA Awards Committee. It is that the Marcia C. Noyes award, the highest professional recognition this Association has to offer, was awarded on September 25, 1964, to Mildred McMillan Jordan, Librarian of the A. W. Calhoun Medical Library, Emory University, Atlanta, Georgia. Dr. Estelle Brodman, speaking for the Association, preempted the function of the Awards Committee with its unanimous advice and consent, and gave Mildred a plaque with the engraved text:

MEDICAL LIBRARY ASSOCIATION

MARCIA C. NOYES AWARD

MILDRED McMILLAN JORDAN

Educator, Administrator, Writer
Distinguished Medical Librarian

Presented September 1964

"Even more meaningful, I am sure, to Mildred, the MLA Board of Directors voted to establish the Mildred M. Jordan Scholarship for one of the courses in medical librarianship approved by the Association.

"I'd like to read for *your* benefit—Mildred has already heard it—the citation which accompanied the award:

Presented to Miss Mildred McMillan Jordan, Librarian of the A. W. Calhoun Medical Library, Emory University, Atlanta, Georgia, for her contributions to the profession of medical librarianship. As President of the Medical Library Association for 1959/60, she provided highly capable leadership during a period of vigorous growth. Sensitive to the needs of the Association and astute and persuasive in accomplishing her objectives, her administration marked a long step forward.

Best known as an educator, Mildred Jordan's interest in recruitment, in the professionalization of courses in medical librarianship, and the development of internship programs, has been outstanding, and her published contributions to this movement have an enduring excellence.

Her successful administration of her own library at Emory has set a standard which many have attempted to approach, but few equalled. Her long-standing devotion to the development of medical librarianship, to the achievement of higher standards of performance, and of interpreting the goals of medical librarianship in the world of medicine, have all distinguished her career.

For all these reasons the profession wishes to recognize her accomplishments through the presentation of its highest honor, the Marcia C. Noyes Award.

"To this, which represents the unanimous opinion of the Awards Committee and the Board of Directors of the Association, I'd like to add a personal note. As you all know, I'm a Yankee, and since my grandparents fought in the late-lamented War Between the States, a Damsyankee at that. My association with Mildred has taught me to admire, to respect, and even to be slightly apprehensive of the power of the flower of Southern womanhood. Had you been in charge of the War, Mildred, things would have been different. I salute you for your accomplishment. Congratulations, good luck, God bless you!"

Dr. Brodman then read Miss Jordan's telegram accepting the Award:

You wonderful people! You have made me and my family very happy by giving me the Marcia C. Noyes Award. Frequently, on the last of day of class, I quote the Bacon bit ending "So ought they of duty to endeavor themselves, by way of amends, to be a help and ornament thereunto." With Scott's marvelous skill with the English language and his somewhat cavalier treatment of the truth, you have convinced my family and some of my friends that I have been an ornament; which is very pleasant for me. From the innermost cockles of my heart, I thank you.

The Award and its acceptance were warmly applauded.

The banquet speaker, Dr. I. S. Ravdin, Vice-President for Medical Affairs and Professor of Surgery, Medical School, University of Pennsylvania,

was then introduced. His topic was "Medical Education—The Importance of the Library." This paper is found on pages 505–509 of this issue of the BULLETIN.

Following the banquet, a Dixieland Nightcap in the Clover Room, with music compliments of Lea and Febiger, ended the evening.

SECOND BUSINESS SESSION, JUNE 3, MORNING

The recessed business meeting of the Sixty-fourth Annual Meeting was called to order at 9:30 A.M. on Thursday morning, June 3, by the President, Dr. Estelle Brodman, in the Rose Garden of the Bellevue-Stratford Hotel. The reading of committee reports was continued, and Dr. Brodman asked Miss Margaret Hughes, Chairman, for the report of the Committee on Standards for Medical Librarianship. An addendum was included with her report.

REPORT OF THE COMMITTEE ON STANDARDS FOR MEDICAL LIBRARIANSHIP

Three scholarships were offered by the Medical Library Association during the past year. Through the liberality of the Lederle Company, the J. Alan MacWatt Scholarship in the amount of \$1,000 was offered to assist a student showing promise for medical librarianship to attend any American Library Association-accredited library school. This scholarship is for 1965, beginning with either the summer or fall terms. A scholarship of \$150 was offered by the Association to honor Mildred M. Jordan, Head of the A. W. Calhoun Medical Library, Emory University, Georgia, for her contributions to the profession of medical librarianship. The MLA Midwest Regional Group sponsored two \$50.00 stipends with preference given persons from the Midwest. In February of 1965 this offer was changed, when the Group offered one \$100 scholarship and extended it to any qualified person, should no one from their area request it. These latter scholarships were open to members of the library profession to attend one of the courses in medical librarianship which have been approved by the Association.

Notices of these scholarships were sent to all ALA-accredited library schools by the Chairman of the Standards Committee. Publicity to the MLA membership was sent out from the office of the Executive Secretary. Closing date for all scholarships was March 1, 1965, though a longer time was given when needed.

The Mildred M. Jordan scholarship of \$150 was awarded to Mrs. Joy S. Richmond of the University of Miami School of Medicine Library by decision of the Standards Committee after review of applications from three candidates.

Six applicants applied for the J. Alan MacWatt Scholarship. The recipient of \$1000 is Mr. Ronald Jeffreys of Santa Monica, California. He will be attending the School of Library Service, University of California, Los Angeles.

The Midwest Regional Group's Executive Committee decided that no stipend would be awarded in 1965. Two of the applicants had been granted other scholarships, and one was completing her medical library work this semester. It is the wish of the Executive Committee that the stipend from their Group go toward paying tuition costs for the actual medical library course.

This has been a year of transition for the various Subcommittees of the Committee on Standards, so that the report of the Certification Subcommittee with its certification of thirty candidates for Grade I certification and six for Grade II is indeed an accomplishment.

Detailed accounts of the activities of the Committee on Standards are to be found in the reports of the Subcommittees on Certification, Curriculum, Internship, and Recruitment. Without the fine cooperation of the members of this Committee, the Chairmanship would be a difficult task.

MARGARET E. HUGHES
Chairman

There being no objections, the report was accepted, and Miss Irene Graham was called on for the report of the Subcommittee on Certification.

REPORT OF THE SUBCOMMITTEE ON CERTIFICATION

The application blank for certification was revised to conform with the "Code for the Training and Certification of Medical Librarians," revised June 2, 1964, and new forms were printed.

Two copies of the revised code and a covering letter were sent to the directors of graduate library schools in the United States and Canada accredited by the American Library Association.

The Subcommittee on Certification received eighty requests for information. Seventy-six application forms were mailed. Thirty applications were approved for Grade I and six applications were approved for Grade II; five persons were judged eligible to take the examination as authorized in section 5 B in the revised code. Eleven applications are being processed at the time of the report.

IRENE GRAHAM
Chairman

The report was accepted. President Brodman then called on Mr. Robert Lewis, Chairman, for the Subcommittee on Curriculum report. There was an addition to the report.

REPORT OF THE SUBCOMMITTEE ON CURRICULUM

The Subcommittee on Curriculum reevaluated the course in medical librarianship taught at the University of Illinois, five years having elapsed since its prior approval. The Illinois course, in the opinion of Subcommittee members, meets standards set by the Association. Therefore, we recommend that MLA approval be extended for a period of five years.

In view of the Board of Directors' decision on May 30, 1964, to eliminate the requirement of forty lecture hours for approved courses, the Subcommittee recommended extension of a temporary one-year approval of the Columbia University course. The next scheduled reevaluation of the Columbia course will take place in 1968.

Courses in medical librarianship offered at the University of North Carolina and the Drexel Institute of Technology were reevaluated in May 1965. The Subcommittee recommended that Association approval of these two courses be extended for a period of five years.

In accordance with the Association's revised certification code, the Subcommittee prepared an examination on medical librarianship covering material usually covered in approved courses. An examination in medical librarianship was administered on April 23 to five applicants for MLA certification.

A list of approved courses, including dates when they are to be given in 1965, was compiled for release by the Executive Secretary.

ROBERT F. LEWIS
Chairman

Dr. Brodman announced that the Board of Directors had approved the recommendations of the Subcommittee on Curriculum. The report was accepted.

Miss Genevieve Cole, Chairman, made several additions to the report of the Subcommittee on Recruitment.

REPORT OF THE SUBCOMMITTEE ON RECRUITMENT

This report covers the activities of the Subcommittee on Recruitment for the period beginning July 1, 1964 (Central Office's report begins April 10, 1964). The statistics are as follows:

| | |
|---|---------|
| Number of brochures mailed | 13,665* |
| Letters written answering requests for information about medi- cal librarianship | 191 |
| Letters written to library schools | 65 |

* 10,458 distributed by the Central Office. The brochures distributed included *Be a Medical Librarian*, *Choose Medical Librarianship*, *Future Unlimited*, *Medical Library Careers*, and *The Hospital Librarian*.

| | |
|---|----|
| Conferences with prospective librarians | 12 |
| Conferences with high school groups interested in special library work | 2 |
| Official visits to library schools by Committee member or librarian | 7 |
| Letters to Health Career Councils, publishers of health career information, etc. | 35 |

The highlight of the year was the publication of the new recruitment brochure entitled *Medical Library Careers* under the able guidance of Irwin H. Pizer. Work on this was begun early in July 1964, and cover and lay-out designs were submitted by the artist in August. By early January copy was given final approval by the Publication Committee, and the Board of Directors approved the design and content at its midwinter meeting in January. The initial printing of 25,000 was done in Syracuse, New York, and was ready for distribution by the end of February. The \$200 remaining in the 1964 budget for the Subcommittee's work was used to pay the artist for his design. The Publication Committee agreed that the printing costs should be its responsibility and, therefore, submitted a budget which included them. However, the Subcommittee did solicit support from various library supply manufacturers and other interested groups. A total of \$250 was received from Bro-Dart Industries, Inc., Gaylord Bros., Inc., and the New England and the New York Regional Groups of the Medical Library Association, and credit as sponsors has been given to them in the brochure.

Since this is a more ambitious and more expensive recruitment brochure than those published heretofore, the Board of Directors voted in January to adopt the following schedule of prices for quantities in excess of twenty-four:

| | |
|-------------|---------|
| 1 | Free |
| 25 | \$ 1.25 |
| 50 | 2.25 |
| 100 | 4.00 |
| 250 | 9.25 |
| 500 | 15.00 |
| 1,000 | 28.00 |

Irwin Pizer has prepared an exhibit illustrating the production of the new brochure for the Association's annual meeting in Philadelphia. Also, permission was given to the International Paper Company to reprint the entire brochure in its publication, *Paper of the Month*, to appear in April or May 1965. Henceforth, all requests for brochures will be handled by the Central Office with committee members having enough copies on hand to

meet local recruitment demands or to be used when visiting library schools or interviewing prospective medical librarians, etc. Committee members will continue to answer letters asking for specific information and to work with representatives of other library associations and with the regional groups of MLA in an effort to put recruitment on a person-to-person basis.

In the fall of 1964 a letter was sent to each regional group chairman asking that recruitment be placed on the agenda of the group meeting and that names and addresses of librarians willing to help with the recruitment program be obtained and sent to the Chairman of the Subcommittee. To date three regional groups have submitted lists and copies of them have been sent to the Central Office.

The New York Group has a committee which is working on an intensive recruitment program in that area. Eleonor Pasmik has reported that the New York Regional Group sent copies of *Medical Library Careers* to forty-five college guidance counselors in the Greater New York City area. A covering letter invited them to contact the Group if they desired further information or wished to arrange for groups of students to visit medical libraries. Several counselors have requested more information, and, so far, one has indicated an interest in having students visit a medical library in the fall. The Group has also compiled an informal list of librarians who are willing to have groups of students visit their libraries.

John Connor has reported that for the fourth year the Southern California Regional Group has participated in the Career Guidance Center sponsored by the Los Angeles County Superintendent of Schools. Gary Anderson was in charge of the booth, and it was estimated that approximately 26,000 students ranging from junior high school to junior college levels visited the Center.

Since the Central Office may be asked to furnish the name of someone in a specific area to whom a student might talk, it is desirable to have people from all of the regional groups represented on the lists at the Central Office.

Letters were sent to all thirty-six of the ALA-accredited library schools along with copies of *Medical Library Careers*. Miss Lora-Frances Davis arranged for librarians to speak at five library schools in the West and Southwest, and, so far, four have done so.

Letters have been written to a number of sources of health career literature either up-dating the information about medical librarianship being distributed by them or calling attention to the omission of any mention of medical librarianship in their discussion of health careers or librarianship. Mrs. June Huntley has had interviews with the Associate Director of the Virginia Council of Health and Medical Care concerning the inclusion of medical librarianship in a film strip about health careers which she is

planning. Mr. Irwin Pizer has written to the Onondaga Health Association, Syracuse, New York, asking that medical librarianship be included in its biennial Health Career Program of the National Health Council. He also sent a letter to the *Senior Scholastic Magazine* requesting that the Medical Library Association be listed in its careers issue.

During the past year members of the Subcommittee have received several inquiries concerning a portable exhibit which might be rented for display at career programs. This would seem to indicate a need for such a recruitment aid. Miss Lora-Frances Davis has been investigating the possibility of having such an exhibit produced commercially and has done some of the preliminary planning. Other projects which have been discussed are a collection of slides to be used in presenting an illustrated recruitment lecture and a recruitment motion picture.

The Subcommittee wishes to thank Mrs. Helen Brown Schmidt and Miss Harriet White for their cooperation and their assuming the monumental task of mailing out the majority of the brochures.

GENEVIEVE COLE
Chairman

Miss Cole added the following remarks:

"I wish to call your attention to the exhibit in the Hospitality Room. Prepared by Mr. Pizer, it illustrates in three acts the production of the recruitment brochure, *Medical Library Careers*. Within three weeks of the final work on the brochure, the Association was asked for permission to reprint the booklet as an example of printing and design. Selected by the International Paper Company for inclusion in its publication, *Paper of the Month*, the reprinting was done in different colors so that it would not be confused with the Association's edition. The publication, with a worldwide circulation, was distributed in May. In addition, the International Paper Company gave an award to the Medical Library Association. It reads: "Certificate of excellence in recognition of a masterwork of fine printing, presented 5/13/65 to Medical Library Association for recruitment brochure."

The report was accepted.

REPORT OF THE SUBCOMMITTEE ON INTERNSHIP

One application for approval of an internship program was received and evaluated, and a recommendation forwarded to the Chairman of the Committee on Standards.

Formal guidelines for evaluating new internship programs are being considered by the members of the Subcommittee. Ideally, these will be non-restrictive, but will still provide some basic rules or criteria upon which to base objective evaluations.

The present qualifications for a library to conduct an internship program pertain, in general, to size, type, staff, and training program. Specific criteria in these four areas are:

1. Type of library: A term of supervised experience of at least six months in a library of a medical school, medical society, or institution.
2. Size: Libraries in which such supervised experience may be had shall have not less than 20,000 volumes and a subscription list of 350 or more current periodicals.
3. Staff: The staff shall consist of at least two qualified librarians, as well as an appropriate complement of clerical assistants. Further, one such librarian shall have a library school degree and both shall have over five years' experience in a medical library.
4. Training Program: The intern shall have the opportunity of working in all departments of the library; e.g., reference, book selection and ordering, circulation, periodicals and exchange, cataloging and classification, and administration.

An opportunity to take medical courses for credit or audit should be given. Opportunities should be provided to observe operations in another type of library from that in which the internship is held, such as society, hospital, or industry libraries for medical school internship participants.

The final requirement is: The intern shall be paid a regular salary in conformity with the salary scale prevailing at that library.

In 1954 another recommendation was added to these, regarding the length of time for which internships are approved. The Subcommittee suggested that approval be granted only as long as the same head librarian remains in charge of the library.

The Subcommittee would appreciate receiving comments from Association members on the following:

1. Are these qualifications to be used as absolute requirements or as guidelines?
2. Should they be revised?
3. What other types of training programs should the Medical Library Association stimulate?

MAXINE HANKE
Chairman

ADDENDUM

Mrs. Pat L. Walter reported, in the absence of Mrs. Hanke, that the Board of Directors had approved, retroactive to September 1964, the application for the Training Program for Librarian Interns submitted by the Library of the National Institutes of Health. The director of the program is Mr. Jess Martin, and the chairman of his internship committee is

Miss Anna E. Dougherty. The members of the first training group are Miss Carolyn Fuge and Miss Kathleen Spengler.

After the interns and Miss Anna Dougherty were introduced, the report was accepted. Other reports followed and were accepted as published or as amended.

REPORT OF THE AAMC/MLA COMMITTEE ON GUIDELINES FOR MEDICAL SCHOOL LIBRARIES

The Association of American Medical Colleges–Medical Library Association Committee on Guidelines for Medical School Libraries first met on November 4, 1963. The members representing MLA were Dr. Estelle Brodman and Bernice M. Hetzner. The members designated by the AAMC were Ralph T. Esterquest and Thomas P. Fleming. This group named Dr. David A. Kronick as Project Director. Dr. Paul J. Sanazaro of the Association of American Medical Colleges served as Chairman of the Committee.

The work of the Committee was outlined in a report to the MLA Medical School Libraries Group at the Sixty-third Annual Meeting and appeared in the *BULLETIN*'s October 1964 issue. The final report was accepted at the Seventy-fifth Annual Meeting of the Association of American Medical Colleges, Denver, Colorado, October 19, 1964. At that time the Guidelines Committee was dismissed with thanks.

The full text of the Guidelines for Medical School Libraries subsequently was published as *The Journal of Medical Education*, volume 40, number 1, part 1, January 1965.

BERNICE M. HETZNER

REPORT OF THE COMMITTEE ON BIBLIOGRAPHIC PROJECTS AND PROBLEMS

This committee studied the problems concerning the need for a new edition of the *Handbook of Medical Library Practice*. For the midwinter meeting of the Board of Directors it presented a recommendation that a new edition be published as soon as possible. Suggestions regarding the edition were provided to the Board, and, since the appointment of the Editors, suggestions have been forwarded to them.

The Board has asked this Committee to study the question of microforms in the field of medicine and allied sciences.

ROBERT T. LENTZ
Chairman

REPORT OF THE EDITORIAL COMMITTEE, REVISION OF "BIBLIOGRAPHY
OF REFERENCE WORKS AND HISTORIES," *HANDBOOK OF MEDICAL
LIBRARY PRACTICE*

In accordance with the Editors' discussions held with a majority of the members of the Committee at San Francisco, staff members of the Reference Services and History of Medicine Divisions of the National Library of Medicine, as well as the Editors, have been gathering and selecting citations for the revised bibliography and preparing annotations. As of April 15, the preliminary selections of items to be included was largely completed, and the preparation of annotations in the nonhistorical sections was well advanced. The method of organization and arrangement was still under discussion. The Editors expect to have the manuscript completed by July 1965.

JOHN B. BLAKE, PH.D.
CHARLES ROOS
Editors

REPORT OF THE COMMITTEE ON CONTINUING EDUCATION

The Committee met several times during the year: in San Francisco in June, Philadelphia in October, Boston in January and March, and Syracuse in April.

The Committee focused its attention this year on the development of a curriculum of courses to be given cyclic presentation at the Association's annual meetings. Advanced courses will build on the foundations laid by previous courses. Eight courses were planned, and a schedule was projected to 1969. This schedule and a description of the courses were printed in a brochure and mailed to the membership.

For the 1965 Philadelphia Conference, the Committee planned the presentation of three courses. One of these, "CE 1—Basic Punched Card Principles for Librarians," repeated the course presented successfully in San Francisco in 1964. The syllabus and instructors' manual were revised. The course was offered to 100 persons and instructed by Mr. Robert Divett, Mrs. Jacqueline Felter, Miss Rose Hogan, and Mrs. Frances Livingston. The facilities of the IBM Education Center in Philadelphia were used for the laboratory portion of the course. A color, sound film, "MedCirc," produced at Washington University School of Medicine Library, was borrowed and shown.

"CE 3—Techniques of Systems Analysis and Design," was a new course, offered to sixty persons and requiring either CE 1 or CE 2 as a prerequisite.

Mr. Roy Kidman prepared the syllabus and instructors' manual. Mr. Irvin Weiss, Miss Ann Curran, Mr. Paul Fasana, Mr. Chester Gough, and Mr. Fred Roper were instructors.

"CE 4—New Reference Tools and Their Use," was also a new course, offered to ninety persons and instructed by Mr. John Balkema, Miss Marcia Davidoff, Miss Myrl Ebert, Miss Miriam Hawkins, Miss Clara Louise Meckel, Miss Eleonor Pasmik, and Mr. Stanley Truelson. Work on the syllabus and instructors' manual was begun by Mrs. Jane Fulcher and continued and concluded by Mr. Ronald Watterson when Mrs. Fulcher found it necessary to resign because of pressing commitments. The course was held at Drexel Institute of Technology.

Where possible, all instructors were chosen from the MLA membership, and each received an honorarium of \$60.00. All instructors met for a briefing session on Sunday, May 30, 1965.

Miss Betty Withrow, assisted by Misses Mary Feeney, Cecile Kramer, and Marcia Davidoff, planned and executed the printing of tickets, the registration routine, and the preparation of the evaluative questionnaire. Mr. Irwin Pizer received the advance registrations, mailed preconference study materials to the students, and produced a punched card record of students' names and the courses they have taken. He also assisted in the design and printing of the various syllabi and manuals. Mr. Harold Bloomquist made the administrative arrangements and coordinated the program.

Mr. Bloomquist was invited to attend the January meeting of the New York Regional Group's Committee on Continuing Education. Possible cooperative schemes were discussed. The national Committee offered the Regional Group the use of any of its prepared courses to use at a regional meeting. The proposed package would include the course syllabi, instructors' manual, instructors, and advice on setting up the local program. The Committee hopes that this will serve as a pilot project for possible dissemination of its efforts at the regional level.

Mr. Erich Meyerhoff, past Chairman, tabulated the results of the evaluative questionnaire distributed to Conference registrants in 1964 in San Francisco.

It was decided to postpone action during the year on a proposed peripatetic lecturer and on an institute on medical librarianship.

The Committee presented to the Board of Directors a proposal relating to a possible programmed text dealing with medical librarianship.

Mr. Harold Bloomquist attended meetings of the Program Subcommittee for the Philadelphia MLA Conference. Mr. Irwin Pizer attended meetings of the Program Committee for the Boston Conference.

The Chairman is aware of the enormous amount of energy that was expended in the preparation of this year's program. He wishes to thank the

loyal members of the Committee for their exemplary performances, especially Mr. Pizer, whose role was more that of cochairman than committee member. The Committee also gratefully acknowledges the splendid assistance of the following persons: from the Association, Dr. Estelle Brodman, Mr. Erich Meyerhoff, and Mrs. Helen Schmidt; from the Philadelphia planners, Messrs. Elliott Morse and Robert Lentz, Misses Alberta Berton, Lois Lehman, Ruby Horwood, Ida Draeger, and Ruth Brown; from IBM, Dr. I. A. Warheit, Mr. Stephen Furth, and Mr. Kirby Holmes; from Drexel, Dr. John Harvey and Miss Carole Butcher; from the Excerpta Medica Foundation, Mr. Peter A. Warren; from the Institute for Scientific Information, Dr. Eugene Garfield, Mr. Marvin Schiller, and Mr. Irving Sher; from the National Library of Medicine, Mr. Scott Adams; from the American Medical Association, Mrs. Susan Crawford; from the Chemical Abstracts Service, Messrs. D. B. Baker, Fred Tate, and James Wood; from Biological Abstracts, the late Mr. Miles Conrad and Mr. Robert Gulick; from Eastman Kodak Company, Mr. T. J. Hargrave; and from the Harvard University Printing Office, Mr. Carl Getz. Without the generous help of these people, there could have been no program.

HAROLD BLOOMQUIST
Chairman

Mr. Erich Meyerhoff then proposed the following resolution:

"Resolved, That Hal Bloomquist and the members of the Committee on Continuing Education be commended for an outstanding achievement on behalf of the Medical Library Association."

Mr. William Postell seconded the resolution, and it was voted and carried. Dr. Brodman said that a copy would be forwarded to Mr. Bloomquist for distribution to the Committee.

The next report, that of the MLA/NLM Liaison Committee, included some additions by the Chairman, Mr. Alfred N. Brandon.

REPORT OF THE MLA/NLM LIAISON COMMITTEE

The MLA/NLM Liaison Committee met on January 28, 1965, at the National Library of Medicine. All members were present to hear Scott Adams, NLM Deputy Director, welcome the group and discuss the four principle areas of development of NLM during the past year:

1. Priority was given to the Extramural Programs, whose major area of concern is the development of programs new to the Library and a closer relationship with those areas of the biomedical community concerned with better methods of communication.

2. Testing and improving the MEDLARS system in preparation for decentralization.
3. The development of a graphic image storage and retrieval system, primarily to counteract the deterioration of NLM's collection.
4. Stimulation of in-house research.

Dr. Brodman recapitulated the purpose of this Committee, stating that such a committee is necessary because of the need for a continuing dialogue regarding the needs and resources of medical libraries, and also to provide an understanding on the assistance MLA and NLM could provide to each other through cooperative ventures.

The Medical Library Assistance Act was discussed and a recommendation made that a special issue of the *MLA News* be sent out immediately with the first page devoted to the Act.

Mr. Adams explained the NLM policy of MEDLARS decentralization. He discussed criteria applicable to the selection of institutions as decentralized MEDLARS search centers: (1) service potential of the institution, (2) equipment potential, (3) library resources potential, (4) research potential, and (5) network potential.

Dr. Marjorie P. Wilson briefly outlined the history of the NLM's Extramural Program and pointed out some of the areas of progress made this year. She indicated that there was a lack of a continuing mechanism for the collection of data on medical libraries in the United States. After discussion on types of data needed on medical libraries and an explanation of the Office of Education Library Services Branch statistical projects and possibilities of cooperation with them, it was recommended that the MLA appoint a committee to work with NLM on data gathering. Subsequently an MLA Committee on Surveys and Statistics was appointed, composed of Miss Elizabeth L. Keenan, Chairman, Mrs. Susan Crawford, Dr. Vern Pings, Miss Alice Dunlap, and Mrs. Maxine Hanke.

Dr. Brodman asked if NLM could in any way support the preparation and/or publication of a new edition of the *MLA Handbook*. It was the unofficial opinion of Dr. Wilson and Mr. Adams that support for the project would probably not have high priority at this time.

A MeSH status report was presented by Dr. Peter Olch, who outlined the staffing and organization of his group. Liaison is being established with outside groups to help in the preparation of revisions for MeSH; for example, the NAS-NRC, AMA, NINDB information centers, *Chemical Abstracts*, other NIH groups, etc. Dr. Olch had no suggestions as to how MLA could aid in this.

An outline of potential projects was made by the Committee in review of the day's discussion. Priority areas were designated as follows:

1. The immediate need for MLA support of the Medical Library Assistance Act.
2. The establishment of an MLA Committee on Surveys and Statistics to cooperate with NLM in data collecting.
3. The possibility of microfilming all NLM serials, old and new, the publication of this listing, and availability of films to medical libraries at cost is to be studied further by Mr. Fry and the appropriate NLM staff members. The MLA Committee on Bibliographic Problems and Projects should consider the possibility and methodology of compiling a union list of medical journals on microform and suggest needed bibliographies.
4. A feasibility study, bringing out economic and need aspects, for telecommunication links between NLM and other libraries.
5. A list of journals indexed by *Quarterly Cumulative Index Medicus*, *Index Medicus*, *Current List of Medical Literature*, and other predecessors, with the beginning date, ending date, and bibliographic information given for each title.
6. A new edition of *Biomedical Serials*.

It was agreed to have the next meeting of the MLA/NLM Liaison Committee on Saturday, May 29, 1965, in Philadelphia prior to the Annual Meeting of the Medical Library Association.

ALFRED N. BRANDON
Chairman

Mr. Brandon made some additions to the report on the MLA/NLM Liaison Committee as follows:

"The Committee held its second meeting at the Bellevue-Stratford Hotel in Philadelphia on May 29, 1965. The following are comments on that meeting:

"As a progress report on the status of the Abridged *Index Medicus*, Scott Adams informed the Committee that a sample fasciculus was prepared by NLM, which included articles from about 200 journals, mainly in the English language. In January, copies of this were delivered to the AMA, which was asked about its interest in sponsoring such a publication.

"At a May 21 meeting of an AMA Advisory Committee on the Information Needs of the Practicing Physician, it was recommended that the AMA seriously consider publishing the Abridged *Index Medicus* in the near future.

"The AMA has agreed to return the responsibility for publishing the *Cumulated Index Medicus* to the NLM, which is now hoping to issue the cumulated edition commencing with the 1965 volumes.

"The MLA/NLM Liaison Committee recommended to the MLA Board of Directors that a questionnaire concerning the NLM Acquisitions and Cataloging Express Service be sent to MLA members. This will help determine the needs and desires of practicing medical librarians for such a service.

"Mr. Adams reported that hearings on S. 597, the Medical Library Assistance Act, may be held around June 9. The bill now has the support of the Administration.

"It was further reported that the NLM is studying its policies relating to MEDLARS services and uses, but no final decisions have been made by the NLM."

President Brodman then asked Miss Nancy Whitten to substitute for Mr. William Kona, Chairman, and make any corrections to the report of the Membership Committee.

REPORT OF THE MEMBERSHIP COMMITTEE

We entered our term with high expectations of recruiting more members for the Medical Library Association. We have written all chairmen of regional groups for their mailing lists and have had a good response from all but two. We have divided the United States and Canada among the members of our Committee, asking each one to contact prospective members. The preliminary organizational work plus the problems of printing new MLA pamphlets and IBM-type application forms held up the campaign for several months; we started the membership drive late in December. We sent personal invitational letters to the Midwest, New York, New England, Philadelphia, and Washington, D.C., MLA Groups and also to the Nursing Librarians of Metropolitan Chicago, an AHA Institute on Hospital Librarianship, and the students of a University of Illinois medical bibliography course. Our Committee sent out a total 2,474 personal invitational letters.

The members of the Membership Committee helped a great deal in this campaign. Mr. Robert T. Divett's work on our Committee consisted mainly of the design and production of the new membership application cards. Miss Louise Eastland distributed MLA pamphlets and application forms to prospective members in the Bay Area. Mr. Gerald J. Oppenheimer sent 55 invitational letters; Mrs. Doris Pritchard, 104 letters; Mrs. Mary S. Waddell, 171 letters; and Mrs. Gloria S. Werner, 20 letters.

The Board of Directors appropriated for a campaign among nursing librarians \$150, which was spent for campaign letters sent to these librarians.

Invitational letters sent to prospective members (as of May 28, 1965) were:

| | |
|---|-------|
| Letters to nursing school librarians | 1,311 |
| Letters sent to various groups | 813 |
| Letters sent by members of Membership Committee | 350 |

| | |
|-----------------|-------|
| Total | 2,474 |
|-----------------|-------|

Altogether, 2,124 personal invitational letters were sent from the office of the present Chairman of the Membership Committee.

The results of this campaign failed to come up to our expectations.

To date, the new members are:

| | |
|-------------------------|-----|
| Active | 235 |
| Associate | 23 |
| Institutional | 46 |

| | |
|-----------------|-----|
| Total | 304 |
|-----------------|-----|

Applications in process include:

| | |
|-------------------------|----|
| Active | 33 |
| Associate | 3 |
| Institutional | 19 |

| | |
|-----------------|----|
| Total | 55 |
|-----------------|----|

We are grateful to all who have helped in this task.

WILLIAM KONA
Chairman

REPORT OF THE COMMITTEE ON NEW MEDICAL SCHOOL LIBRARIES

During the 1964 MLA Annual Meeting the Committee on New Medical School Libraries met with the AAMC-MLA Committee on Guidelines for Medical School Libraries. By invitation, a group of medical library administrators also attended the meeting. Each member of the composite group had been asked to read the preliminary draft of the "Guidelines" and to be prepared to comment on it at the meeting. The lively discussion produced many valuable suggestions. A later meeting was held to plan activities for the coming year.

The Committee now has on file extensive bibliographies prepared by Committee member Sonia L. Gruen. They are on the following subjects: Personnel: Administration and Organization; Personnel: Training; Acquisition Policies and Collection Building; Indexing and Abstracting Tools and Lists of Scientific, Technical, and Medical Books; and Trade Bibliographies, Publishers Lists, and Library Acquisitions Lists.

The Committee received four requests for assistance. None of these came from "new" medical schools. The chief topic of interest is aid in planning physical facilities for medical libraries.

BERNICE M. HETZNER
Chairman

Mrs. Barbara Coe Johnson, Chairman, *Ad Hoc* Committee on Problems of Small Medical Libraries, then read the final report for her committee.

REPORT OF THE *AD HOC* COMMITTEE ON PROBLEMS OF SMALL
MEDICAL LIBRARIES

This Committee, scheduled to go out of existence in its present form in 1964, acquiesced to the Board's request that it continue to function until June of 1965 so that it could see to completion the formulation of a brochure addressed to hospital administrators. The brochure has now been tentatively accepted by the Publication Committee, and the *Ad Hoc* Committee's work is therefore finished.

Recommendations concerning functions and responsibilities appropriate to a similar permanent committee were submitted to the Board last year.

BARBARA COE JOHNSON
Chairman

Mrs. Johnson added that the brochure is now in a form acceptable to the Publication Committee, and it will be published and distributed during the summer.

REPORTS OF REGIONAL GROUPS

REPORT OF THE COORDINATOR

Regional groups expressed greater interest in the work of the Association this year than in the previous three years that we have had a central office. One new regional group was formed, and one group, which has operated independently for a number of years, began negotiations to affiliate. The Medical Library Group of Southern California, the New York Regional Group, and the Washington, D. C., Area Group sent contributions to the scholarship fund.

At a meeting of regional group representatives in Philadelphia on June 1, the Executive Secretary was asked to be responsible for arranging for future meetings of Group representatives at Annual Meetings. The chairman of the local regional group has other convention responsibilities, and, on occasion, a meeting may be held in a city not included in a regional group.

The Executive Secretary attended meetings of the Midwest, Southern, and Washington, D. C., Area groups, at their invitation.

MIDWEST REGIONAL GROUP

Three meetings were held during the year: a fall meeting at the University of Louisville Medical School Library, a midwinter meeting at Northwestern University Dental School Library, Chicago, and a spring meeting in conjunction with the Tri-State Hospital Assembly in Chicago. Information sheets for the directory of interlibrary loan policies for the area were mailed to members by the Interlibrary Loan Committee. Miss Ann Kerker served as Chairman.

NEW ENGLAND REGIONAL GROUP

The seventh annual meeting of the New England Regional Group was held at the Yale Medical Library on October 23-24, 1964. Mr. Charles C. Colby, 3d, Countway Library of Medicine, Boston, is the 1965 Chairman.

NEW YORK REGIONAL GROUP

The fall meeting of the New York Regional Group took place at New York University Medical Center, November 7, 1964; the spring meeting was held at the Shelburne Hotel on April 29, 1965. Miss Eleonor Pasmik served as Chairman.

PHILADELPHIA REGIONAL GROUP

Three meetings were held during the year and three projects were completed. The "List of Journals Indexed in *Index Medicus*" was checked against the holdings of the five medical school libraries and of the College of Physicians to provide a union list, the membership was encouraged to write to congressmen in behalf of the Medical Library Assistance Act, and a "wants" list of periodicals published during the last two years was circulated for area medical libraries.

PITTSBURGH REGIONAL GROUP

This two-year-old group met on November 13, 1964, at Allegheny General Hospital; on January 13, 1965, in the Falk Library of the Health Professions, University of Pittsburgh; and on May 21, 1965, at the Graduate School of Public Health Library of the University. Miss Gretchen E. Mitchell was Chairman of the Group.

MEDICAL LIBRARIANS OF THE SAN FRANCISCO BAY AREA

Two business and three program meetings were held. Speakers included MLA President-Elect Mr. Alfred Brandon and Dr. Lawrence Kinsell, Di-

rector of the Institute for Metabolic Research, Highland-Alameda County Hospital, Oakland. Mrs. Wanda Culbertson was the 1964/65 President.

SOUTHERN REGIONAL GROUP

Seventy-eight members attended the annual meeting on September 11-12, 1964, at the Mooney Memorial Library of the University of Tennessee in Memphis. Publication of the second edition of the *Checklist of Periodical Titles Currently Received in Medical Libraries in the Southern Region* was announced. A committee was appointed to examine the processes involved in document retrieval as carried out through interlibrary loan transactions. Miss Irene Graham is the Chairman for 1965.

UPSTATE NEW YORK REGIONAL GROUP

This new group held its first meeting at the State University of New York Upstate Medical Center, Syracuse, at the call of Mr. Irwin H. Pizer, Librarian, on October 2-3, 1964. Sixty-eight persons attended from New York State and contiguous areas. The 1965 meeting will be held at the University of Rochester School of Medicine and Dentistry on October 1-2; the Chairman will be Mr. Stanley D. Truelson, Jr., Medical Librarian.

WASHINGTON, D. C., AREA MEDICAL LIBRARY GROUP

The 1964 annual meeting was postponed until January 29, 1965, so that the MLA Board, holding its Midwinter Meeting in Washington, could attend. The meeting was sponsored by the National Institutes of Health Library. Mr. Jess A. Martin served as 1964 Chairman; Dr. Wilhelm Moll is 1965 Chairman.

HELEN BROWN SCHMIDT
Regional Group Coordinator

Calling for additional discussion of the reports presented and hearing none, President Brodman accepted them and asked for reports of Representatives and Delegates.

REPORTS OF JOINT COMMITTEES

AAAS COUNCIL AND SECTION T, INFORMATION AND COMMUNICATION

The AAAS met in Montreal, Canada, December 27-30, 1964. The meetings were highlighted by several sessions devoted to issues related to the scientist's ethics and his responsibility toward the public. An open discussion took place on "The Scientist's Responsibility Toward an Informed Public," which included Barry Commoner, Ursula Franklin, René Dubos, Jules Hirsch, Vernon G. MacKenzie, and Hans Selye. Lloyd G. Stevenson delivered the Fifth George Sarton Memorial Lecture on "Strangers and

Kindred: The History of Science and the History of Medicine." He made a strong case for their relationship in contrast with the relationship of the history of medicine and the history of society, which is sometimes more strongly urged.

Section T held several interesting meetings, one in keeping with the general theme relating to the responsibilities of the scientist toward an informed public, and another on the future of the scientific paper.

The Conference of Biological Editors was admitted to the Association as a new affiliate and as a new member of Section T. The new Chairman of the Section is Robert C. Miller, of the California Academy of Science, San Francisco.

DAVID A. KRONICK, PH.D.
Representative

AD HOC STANDARDS COMMITTEE FOR HOSPITAL LIBRARIES, AHIL

The *Ad Hoc* Standards Committee for Hospital Libraries met in Chicago on November 5-7, 1964. Preliminary work was completed on the preparation of standards. The proposed standards, when they are arranged in an acceptable form, will be made available to the Medical Library Association and other representative organizations.

GERTRUDE GRANATELLI
Representative

BIBLIOGRAPHY COMMITTEE OF THE ALA REFERENCE SERVICES
DIVISION

The Committee met in Washington, D. C., on January 26, 1965, during the ALA Midwinter Conference. The MLA representative had not been notified of the meeting and therefore did not attend. Minutes of the meeting were received later. Among the topics on the agenda were: (1) the proposed "Bibliography: State-of-the-Art" report for *Library Trends*, and (2) the feasibility and functions of a Bibliographic Projects Office at the Library of Congress.

As requested, comments were sent on both topics listed above. Suggestions for revision of the ALA interlibrary loan form were submitted to the MLA Board of Directors for approval. The MLA Midwest Regional Group had found the form unsatisfactory and requested its revision.

The committee met again on May 8, 1965, at Butler Library, Columbia University. Comments submitted by Committee members on the *Library Trends* issue on bibliography were discussed and evaluated. Mr. Robert Land, Chief of the General Reference and Bibliography Division of the

Library of Congress, was present at the meeting and took part in the discussion on the planning of the proposed Bibliographic Projects Office. As the first step, the Committee decided to contact several scholars and researchers to arouse wider interest in this desirable project. A tentative list of such people was compiled.

IVA MOSTECKY
Representative

REPRINTING COMMITTEE OF THE ALA RESOURCES AND TECHNICAL
SERVICES DIVISION

No activity to report.

EMILIE WIGGINS
Representative

COMMITTEE Z39 ON LIBRARY WORK AND DOCUMENTATION, ASA

American Standards Association's Sectional Committee Z39 on Standardization in Documentation and Library Practices met on November 20, 1964, in New York City with twenty-three of its thirty-seven members present. Mr. Robert S. Kingery, Chairman, reported in detail on the International Standards Organization ISO/TC46 Plenary Meeting held in Budapest the preceding month, at which he headed the U. S. delegation of five members. Dr. Frank Schick, Dr. Jerrold Orne, Mrs. Anne Richter, and Mr. Harold Olson, the other delegates, supplemented Mr. Kingery's remarks with information on separate working group sessions each had attended.

Mrs. Vivian Sessions, Project Director of the City Planning and Housing Division of the New York Public Library, spoke to the Committee about URBANDOC, a cooperative project to organize the literature of urban planning and renewal, currently in a chaotic condition, so that it will be amenable to computerized documentation and information retrieval.

At the suggestion of the American Standards Association, Z39 accepted the responsibility to advise ASA on matters pertaining to international documents on terminology. (Many of these documents are generated by ISO/TC37, which has no U. S. counterpart.) Dr. Orne was appointed Chairman of this S/C, with members Dr. Stein (Random House) and Dr. Grove (Merriam Webster).

A proposed American Standard on Trade Catalogs, Z39.6, has been circulated for vote. The U. S. is the third country to develop a standard in this field, the others being Belgium and Great Britain.

Draft standards for (1) abstracts, (2) classification, and (3) proofreading symbols have been developed during the past year and are now being cir-

culated for criticism. Other subcommittees are actively working on problems of standardizing bibliographic references, indexing, and layout of periodicals.

In February 1965, Mr. Robert Kingery, after long and valiant years of service, resigned the chairmanship of Z39 because of ill health. Miss Marguerite von Geyr, Administrative Associate, also resigned in February. Mrs. Anne Richter, Vice-Chairman, stepped into the breach as acting Chairman. On April 2, 1965, a meeting of the International S/C of Z39 was held at which Mr. Bill M. Woods, Chairman of CNLA, the official sponsor of Z39, reiterated that group's support for the Committee and conviction that work on standardization in library work and documentation is necessary to the proper development of the field. A new slate of officers was elected to serve until June 30, 1966. These are: Dr. Jerrold Orne, Chairman; Mrs. Anne Richter, Vice-Chairman; and Mr. Harold Oatfield, Secretary/Treasurer.

A bylaws committee under the chairmanship of Dr. Maurice Tauber was also established.

The Full Sectional Committee Z39 met in Washington, D. C., on May 28, 1965, at the National Housing Center with twenty-seven of its forty members present. Recurrent problems of finding suitable interested persons to serve on various subcommittees and funding of activities were discussed. No funds for a paid secretariat are available. Among projects proposed for early consideration is the development of standards for (1) filing, particularly with reference to machine output, and (2) classification of trade catalogs into types.

A clearinghouse for periodical title abbreviations will be established at the Chemical Abstracts Services in Columbus, Ohio, under Z39 auspices as soon as money becomes available for the purpose. The Council on Library Resources is interested in the project and is considering providing suitable support for a three-year program. (An analysis of the data in *New Serial Titles* alone indicates that there are 300 new titles per day coming into existence. Coping with such a flow of material systematically cannot be put on a voluntary basis.)

The standard generated by the ALA/SLA-sponsored Library Statistics Project will be reviewed shortly by Z39 as a proposed American standard.

The ASTM Standard for CODEN in machine operations will be circulated shortly for vote as a proposed American standard. (The ASTM clearing house for the purpose (CODEN) adds new titles to its list at a rate of 1,000 per month. It gives daily services via telephone. A new edition of the CODEN directory will be published this fall. With the cooperation of the Pittsburgh Chapter of SLA, work is progressing on a word-order sequence number by which alphabetical listing will result.)

ASTM has approached the NSF for a grant in order to get as many

periodicals as possible into the plan. NSF has indicated that it would be interested in supporting the project if as many as eight other organizations also express to them their interest in the ASTM CODEN project. (At the appropriate time, I would ask that the MLA Executive Board give earnest consideration to voicing such interest and support for the ASTM CODEN Clearinghouse. We all are going to benefit from the use of computers and other machines, whether or not we struggle with the journal citation input problem directly.)

The next meeting of Z39 will be in the spring of 1966 unless some matter requiring urgent attention arises sooner. Much business is handled via correspondence. As an interesting sidelight, standardization activities of this type elsewhere in the world are handled by full-time paid professionals. Only in the United States is it a matter of voluntary slave labor. Our volume of activity and results is certainly as great.

Highlights of the ISO/TC46 meeting which may be of interest are as follows:

1. A final draft standard for Cyrillic letters has been prepared ready for vote. Revision of the International Standard ISO R9 will be determined by the outcome. The ISO Transliteration Working Group has been elevated to an International Subcommittee on Conversion of Languages, with its scope broadened to include Arabic, Chinese, etc. The U. S. member body agreed to provide the secretariat for this subcommittee at Chapel Hill, N. C., with Dr. Orne as Chairman, and the American Standards Association has approved acceptance of this secretariat, which is not a part of Sectional Committee Z39.

2. Z39's Index standard was accepted for use as a working document in creating an international standard. It will be circulated for vote with the recommendation that its scope be extended to include mechanical indexing. Agreement was also reached on a revised draft for circulation of the paper on "Title Leaves of Books."

3. The delegates to ISO/TC46 reached the conclusion that the same definition of "book," "periodical," "piece," etc., must be used by all in order to make library statistics meaningful. ISO cannot take any action on a possible standard for library statistics until 1968 or 1970. A recommendation was passed that an international conference be held using the report of the U. S. project on library statistics (Joel Williams, Director) as a working paper. Both UNESCO and IFLA have endorsed the standardization of library statistics, too.

4. The Working Group on Bibliographic References adopted the position paper prepared by Mr. James L. Wood (Chemical Abstracts) as Chairman of Z39 S/C 3, Abbreviation of Periodical Titles, on the "Relationship between CODEN and Abbreviation of Periodical Titles" and passed a reso-

lution that "ISO considers that the existence of the CODEN system does not now affect the work of the Committee on Abbreviation of Titles of Periodicals and that ISO does not think TC46 has an immediate role to play in regard to the CODEN system."

5. The American delegation extended an invitation to hold the 1966 Plenary meeting of ISO/TC46 in the United States, but this has not been accepted.

HAROLD OATFIELD
Representative

COMMITTEE Z85 ON STANDARDIZATION OF LIBRARY SUPPLIES AND
EQUIPMENT, ASA

No activity to report.

RALPH T. ESTERQUEST
Representative

Mr. Esterquest added that, in his view, the purposes of this committee are important and that he would take the initiative to reactivate it during the coming year.

INTERAGENCY COUNCIL ON LIBRARY TOOLS FOR NURSING

Since its last report, the Interagency Council on Library Tools for Nursing has met in October 1964 and in March 1965 at the headquarters of the national nursing organizations and the American Journal of Nursing Company in New York City. The Council has also arranged a program session on the topic, "Using and Improving the Keys to Knowledge," for the biennial convention of the American Nurses' Association in June 1964. At this session, which was attended by over 600 persons, Miss Florence Wald, Dean, Yale University School of Nursing, was moderator; speakers were Dr. Vern Pings, Wayne State University Medical Library; Miss Clara Luciola, Cleveland Public Library; and Mr. Scott Adams, National Library of Medicine, who read a paper prepared by Mr. Seymour Taine. The Council also arranged and staffed an exhibit during the convention, where questions were answered and literature distributed. (The American Nurses' Association has published the papers read at the program session on the nursing library in a brochure entitled *Using and Improving the Keys to Knowledge*.)

The Council continues its interest in the proposed Nursing Literature Index. At its March 1965 meeting the Council heard a progress report on the Index, which is to be published by the American Journal of Nursing Company in cooperation with the National Library of Medicine using the

facilities of MEDLARS. It also viewed the motion picture *The MEDLARS Story*.

The Council is suggesting to the National League for Nursing, Division of Nursing Education, that the League arrange a series of regional conferences devoted to the development and use of nursing library facilities. It is also suggesting to the American Nurses' Association that the ANA Sections include consideration of the same topic in the Section clinical conferences.

The Interagency Council on Library Tools for Nursing is an informal group made up of representatives of the national professional nursing organizations, the American Journal of Nursing Company, several national library associations, the American Hospital Association, the Seventh Day Adventist Hospital Association, the U. S. Public Health Service, and the Yale University School of Nursing, which was the moving agent in organizing the Council. Though not yet a member, the American Medical Association has—on invitation—sent a representative to the last two meetings.

The Council has no executive powers, but is a discussion group to explore the library needs of nursing and to make suggestions to appropriate executive bodies concerning these needs.

HELEN W. MUNSON
Representative

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

Every CNLA committee reported during at least one of the two meetings which were held on May 4, 1964, and December 11, 1964. Three committees of the Council were discontinued: the New Members Committee appears to have done everything that can be expected for the time being; the Planning for CNLA Secretariat Committee has been unable to secure funds with which to operate; the Protection of Cultural and Scientific Resources Committee was duplicating work done by other associations. The Interassociation Hospital Libraries Committee became the CNLA Joint Committee on Hospital Libraries.

HELEN BROWN SCHMIDT
Representative

JOINT COMMITTEE ON HOSPITAL LIBRARIES, CNLA

The Joint Committee on Hospital Libraries, Council of National Library Associations, held two meetings during the Association year: on June 29, 1964, in St. Louis and on February 8, 1965, in Chicago.

The St. Louis meeting was the last meeting held as the Interassociation

Hospital Libraries Committee (IHLC). At that meeting it was reported that each of the four library associations represented in IHLC (Association of Hospital and Institution Libraries, Catholic Library Association, Medical Library Association, and Special Libraries Association) had approved sponsorship of the Committee by the Council of National Library Associations (CNLA). In September 1964, the CNLA Chairman advised the IHLC Chairman that CNLA had officially established a Joint Committee on Hospital Libraries.

At both meetings reports on activities of member associations, including the American Hospital Association (AHA) and the Catholic Hospital Association (CHA) were made. Major projects include: manual on the health sciences library in the hospital (AHA-MLA), librarianship institutes and workshops (AHA and CHA), annual meeting programs (AHA and CHA), survey of hospital libraries (AHA), brochure for hospital administrators (MLA), standards for special libraries (SLA), career pamphlet (AHIL), bibliotherapy workshop (AHIL), AHIL's Joint Committee on Standards for Hospital Libraries, the October 1964 issue of *ALA Bulletin* on hospital and institution library service, and library legislation. Previews of library association convention plans were presented at the February meeting.

Two projects of the Joint Committee were completed: a revision of the "Organizational Guide," which provides guidelines for the Committee's activities, and a revision of the April 1964 edition of *Basic List of Guides and Information Sources for Setting up Hospital, Medical and Nursing Libraries*. Each member agency will receive an adequate supply; in addition, a large quantity will be available for distribution at library and related meetings.

The next meeting is tentatively scheduled to be held in Philadelphia at the time of the MLA annual meeting.

HELEN YAST
Representative

JOINT COMMITTEE ON LIBRARY EDUCATION, CNLA

The Joint Committee on Library Education, Council of National Library Associations, met on April 29, 1965, at the New York University School of Law. The two major topics discussed were the report of the Subcommittee on Special Library Education and the Report on the Manpower Project. In last year's report reference was made to some unpublished papers edited by Mr. Harold Roth on "Education for Special Librarianship." These papers were on map librarianship, librarianship in art and architecture, agricultural librarianship, and theological librarianship—Protes-

tant and Catholic. Mr. Roth, Chairman of the Subcommittee on Education for Special Librarianship, proposed that the curriculum draft now on hand for these subjects be brought up to date by sending them back to the person who originally wrote them or to another specialist in the field for review and suggested revision. Following this revision an introduction will be prepared and plans for publication effected. It was agreed that Mr. Roth's proposal is an appropriate course for immediate action. Other topics discussed in connection with the Subcommittee were: media for improved communications between library schools and special libraries, relative merits of separate or integrated programs covering machine technique, and bringing up to date the curriculums published in *Library Quarterly*, January 1954, with a view toward combining them with those presently in preparation for purposes of a single publication.

Mr. Julius Marke, the Chairman of the Joint Committee, reported on the Manpower Project. As noted in last year's report, the Joint Committee on Library Education at its November 1963 meeting voted to support the Commission for a National Plan for Library Education and provide liaison to the Commission, but continue to be prepared to move in if nothing was accomplished by the Commission and reactivate the Manpower Study. To date, no further news has been issued concerning the National Plan, and the Joint Committee feels now that it should reactivate the Manpower Project. Recent developments indicate possible government interest and support of the project. The Committee asked the Chairman to determine the status of the National Plan by writing to Mr. David Clift, Executive Director of the American Library Association, and to arrange a trip to Washington for Mr. Chester Lewis, who is a member of the Subcommittee on the Manpower Project, and himself to forward government interest and to report back to the Committee. I received a letter from Mr. Marke dated May 18 stating that he had been to Washington on May 17 and was pleased to report that he was greatly encouraged by what had transpired. He is going to make a more detailed report to the Committee, but it appears that Mr. Donahue, who is connected with the manpower study undertaken by the Labor Department, is quite interested in the Joint Committee's Manpower Project. At the suggestion of Mr. Donahue and other representatives of the Labor Department, Mr. Marke and Mr. Waters, Chairman of the Joint Committee's Subcommittee on the Manpower Project, agreed to invite Mr. Paul Wasserman, who is the Dean of the new Library School at the University of Maryland, to rewrite the Manpower Study with the purpose of fitting it into special projects in which both Labor and Library Services may be interested. There is a possibility that money might be made available for this project from one of the government departments.

Mr. Jack Ellenberger, Chairman of the Subcommittee on Literature on Librarianship to Attract the Mature Adult to Library Work, could not attend the meeting, but sent a letter noting the excellent program of National Library Week in this area and suggesting that further need for the Subcommittee be considered. It was agreed that the Subcommittee should continue, if feasible, and should explore additional potential activities with other groups. Among the groups and contacts mentioned were workshops at Barnard, under the direction of Miss Anne Cronin. It was also suggested that contact be made with Miss Myrl Ricking, Director of the ALA Office of Recruitment, and Mrs. Claire Roth, author of books on careers.

A pending study on foreign students attending library schools was discussed briefly. The Chairman asked Mr. Carlyle Frarey to serve as a member of the Subcommittee, which is under the Chairmanship of Mr. Kenneth R. Shaffer.

Mr. Bill Woods, Executive Secretary of the Special Libraries Association and a member of the Joint Committee, mentioned the SLA's plan for a postconvention session on Library Education in Philadelphia this year. This will be held on Friday, June 11. (As a point of information, Mr. Gilbert Clausman, Librarian of the New York University Medical Center Library, will represent the Medical Library Association at this session.)

The present officers of the Joint Committee were invited and elected to serve during the coming year, and your representative, therefore, will again serve on the Executive Board of the Committee.

CECILE E. KRAMER
Representative

Dr. Brodman again asked for discussion. Dr. Carroll Reynolds, Falk Library, University of Pittsburgh, asked if there were a committee in the Association with a specific charge on Standards for Medical Libraries. There is no such committee, and it was suggested that Dr. Reynolds submit his suggestions to the Committee on Committees or to Mr. Brandon. Mrs. Barbara Coe Johnson asked for a clarification of what kind of library was being discussed and whether standards or guidelines were to be considered. Medical school library standards are to be the committee's problem, and Dr. Reynolds will write to Mr. Brandon.

JOINT COMMITTEE ON PHARMACY COLLEGE LIBRARIES, AACP

The Committee is composed of six members: two representing the Medical Library Association, Miss Dolores Nemec and Mrs. Theodora Andrews; two representing the Special Libraries Association, Mr. Efen Gonzalez and Miss Mildred Clark; and two professors in pharmacy schools, Dr. Frank

Mercer and Dean Oliver M. Littlejohn, representing the American Association of Colleges of Pharmacy.

The Committee's primary project at the present time is the compilation of a list of dissertations which have been accepted by American Association of Colleges of Pharmacy member colleges. Miss Nemec, Pharmacy Librarian at the University of Wisconsin, who is serving as Editor, reports that most lists have been received. Consideration is now being given to a punched card form of preparation to facilitate future cumulations.

The *Joint Committee on Pharmacy College Libraries Newsletter* continues to be prepared and issued by Mr. Philip Rosenstein, Brooklyn College of Pharmacy Librarian.

A Cumulative Index 1959-1963 of the Proceedings of the American Association of Pharmacy Colleges Teachers' Seminars has been prepared by Mr. Jack Key of the Pharmacy Library, State University of Iowa. The compilation was published by the American Association of Colleges of Pharmacy.

The first supplement to the "Bibliography of Books and Reference Works Relating to the Professional Courses of the Pharmaceutical Curriculum" is now being prepared by Mrs. Elizabeth Jackson of the Southern College of Pharmacy and her committee. The original bibliography was published in the *American Journal of Pharmaceutical Education*.

The Workshop for Pharmacy College Librarians has been postponed, and a rescheduled tentative date has been set for the 1966 Medical Library Association meeting in Boston. Definite plans for the program have yet to be made.

Mrs. Theodora Andrews, Pharmacy Librarian at Purdue University, has been investigating a medium of publication for a handbook for pharmacy college librarians based on material used in courses taught by Miss Winifred Sewell and Mrs. Irene Strieby several years ago. It is hoped that this material can be made available to pharmacy librarians.

THEODORA ANDREWS
Representative

JOINT COMMITTEE ON THE *UNION LIST OF SERIALS*

At the meeting of the Joint Committee in January 1965, it was reported that the filming for the third edition of the *Union List of Serials* had been completed and that the final volume (Vol. 5) should be printed by May 1965. It was also reported that most of the edition of 3,500 copies will be bound in five volumes; a certain number of unbound signatures will be reserved for libraries which may want to bind them differently.

Publication date is expected to be in the fall of 1965. It is not yet possible

to set a more exact publication date, nor to set an exact price for the third edition. The five-volume set or the unbound signatures will probably cost \$150 to \$200.

SAMUEL LAZEROW
Representative

JOINT COMMITTEE ON VISITING FOREIGN LIBRARIANS, CNLA

No activity to report.

ALICE BILLINGSLEY
Representative

The Joint Committee on Library Problems Related to the Peace Corps has been abolished and there was no report.

JOINT COMMITTEE ON LIBRARY WORK AS A CAREER

No activity to report.

GENEVIEVE COLE
Representative

LIBRARY SERVICES BRANCH, U. S. OFFICE OF EDUCATION

The mission of the Library Services Branch of the U. S. Office of Education, which is the only federal agency devoted exclusively to the development of all types of libraries and library education, is to conduct surveys, studies, investigations, and reports regarding libraries; to coordinate their activities on a national level; and to assist in the extension and improvement of library services throughout the country.

One survey of interest to medical librarians now being conducted by the Library Services Branch is a survey of the special libraries of the United States. Special libraries have been broken down into the following groups for study: (1) special libraries in public libraries; (2) special libraries in college and university libraries; (3) commerce and industry libraries; (4) special libraries in government; (5) trade and professional association libraries.

Statistics on special libraries in public libraries and special libraries in colleges and universities are not available from the Library Services Branch at this time, because the statistics are presented as consolidated reports treating the library facilities as a whole and allowing no breakdown by type of special library. However, there is a survey and statistical analysis of medi-

cal libraries in colleges and universities already under way. It is being conducted by an MLA Committee on Surveys and Statistics set up in January 1965.

Mr. Robert J. Havlik, the Research Library Specialist, is directing the study on the special libraries in groups 3, 4, and 5. At present, those special libraries giving service to state governments are being surveyed. The forthcoming report will be an analysis by the following main subject areas: (1) medicine, (2) state library agencies, (3) law, (4) history and architecture, (5) agriculture, (6) business and finance, (7) social welfare, (8) education, and (9) miscellaneous. The first group, medical libraries, has been subdivided for further analysis into four subgroups: (1) state health department libraries, (2) staff hospital libraries, (3) public health libraries, and (4) state mental health libraries. The data for the statistical analysis have already been collected and are now being analyzed.

The next group of special libraries to be surveyed will be those serving the federal government. Questionnaires for this survey will be distributed after July 1, 1965.

In about three years, the staff will begin to survey trade association and professional association libraries, the latter group including the medical society libraries. During this survey, staff members plan to consult with medical librarians to assist in the design and testing of the questionnaires.

JOHN M. WHITTOCK, JR.
Delegate

UNITED STATES BOOK EXCHANGE, INC.

In 1964 USBE successfully coped with a very difficult situation, to emerge at the end of the year close to complete realization of the organizational structure originally intended. According to this plan, USBE is to be a private, completely self-supporting, national library service agency, with funds provided by the individual institutions it serves, its primary function to be that of a national and international clearinghouse for the exchange of library duplicates.

The situation at the beginning of the year derived from an unfortunate combination of circumstances and reactions. A contract with the Agency for International Development for USBE distribution to libraries abroad terminated in November 1963 (see below) and was not renewed. The staggering blow of its discontinuation, without warning, and the lingering hope that it could be reestablished combined to weaken and threaten the very existence of activities which were ultimately to prove far more rewarding. The problems with AID were exacerbated by a labor dispute between USBE and its employees' union, a dispute in which USBE and many outsiders felt that the union was unreasonable and shortsighted.

During the year, a number of negotiating sessions were held with the union, all fruitless. Well before the end of the year, the pickets were withdrawn, and USBE has had no contact with the union since November 1964.

On November 18, 1963, AID notified USBE that it was "postponing" renewal of its contract with USBE as of November 30. It was not until the middle of March 1964 that new contract negotiations began. From March to June, there were several negotiating sessions, but as of the end of March 1965 there had been no effective contact between AID and USBE since mid-June 1964.

At USBE's annual Corporation meeting on March 29, 1965, Executive Director Alice Ball reported that the support of American libraries and the efforts of the staff had enabled USBE to end the year with apparent realization of its goal to attain complete self-support. Publications distributed to paying libraries (member institutions which pay membership and handling fees) numbered 584,000 items during the year, or 84 percent of the total sent out in 1963, when two-thirds of the items shipped went to AID-supported libraries. This 1964 total of items sent to paying libraries was more than twice that to the same class of libraries in 1963 and represented an increase in the average number of publications sent annually to each member library from 156 in 1963 to 431 in 1964.

Samuel Lazerow of NLM, representing the National Library of Medicine and the Medical Library Association, was reelected to the post of President and Chairman of the Board for the 1965/66 term.

SAMUEL LAZEROW
Representative

These reports were accepted as published or read.

NEW BUSINESS

THE BOSTON CONFERENCE, JUNE 5-9, 1966

When the President asked if there was any new business, Mr. Ralph T. Esterquest spoke briefly about plans for the 1966 Conference, scheduled to be held in Boston, June 5-9. He said that the Committee on Continuing Education was preparing to offer four courses on Monday and that the substantive portions of the program itself had been established. Attention in Boston will be focused upon the changing nature and tactics of science and their impact on medical libraries, an evaluation of MEDLARS, the lively issues of 1966, and some of the knotty problems that librarians encounter but which are not a part of their formal training. Plans are being made for sight-seeing in and around Boston, and an evening at the Boston Pops is scheduled. Alternative plans for a postconference trip to Europe are being explored.

President Brodman announced that the present meeting was one of the largest ever held by the Association. There was no other new business to come before the members, and the Business Meeting adjourned at 10:15 A.M.

GENERAL SESSION, JUNE 3, AFTERNOON

Miss Louise Darling, Past-President of MLA and Librarian, Biomedical Library, University of California at Los Angeles, opened the last general session on "Topics in Library Technology." Miss Darling introduced each of the speakers in turn and called for questions and discussion following each paper. Jerome S. Rauch, Librarian, New Jersey College of Medicine and Dentistry, Jersey City, discussed "Medical Library Applications of Copying Technics." The next speaker was Mrs. C. W. Gross, President, Joseph Ruzicka, Inc., Baltimore, whose topic was "Binding Technics." Mr. Stanley D. Truelson, Jr., Librarian, Edward G. Miner Library, School of Medicine and Dentistry, University of Rochester, reviewed past and present developments in marking books in a paper entitled "Labeling Technics." The final speaker on the program, Mr. John Balkema, Reference Librarian, Welch Medical Library, Johns Hopkins University, spoke on "Circulation Procedures." These papers have been submitted for possible publication in the BULLETIN.

The session recessed at 3:50 P.M.

At 4:00 P.M. President Estelle Brodman called the session to order and recognized Mr. Scott Adams for the purpose of presenting a resolution.

RESOLUTION

WHEREAS, This Association meets annually for the purpose, among others, of signalizing outstanding accomplishments through a panoply of awards, honors, distinctions, and other devices, and

WHEREAS, This, the Sixty-fourth Annual Meeting of the Association, has yet to recognize the sterling accomplishment of its hosts in creating and managing the mechanisms through which the organization as a body politic and a body social conducts its life functions, and

WHEREAS, It is obvious to all that this deficiency must be corrected forthwith,

Now, therefore, *Be it resolved*, That the Association express its heartfelt thanks and appreciation to the following, who have contributed materially to the success of this meeting:

First, to Dr. W. B. McDaniel, 2d, Honorary Chairman, to Elliott H. Morse, Chairman, and to the Chairmen of the Subcommittees, whose long hours of committeeing, corresponding, planning, and service have been re-

warded with the satisfaction of creating the best run organization Philadelphia has seen since the days of the Vare machine;

Second, to the management of the Bellevue-Stratford Hotel, whose solicitude for the success of the meeting and the comfort of its guests has been exemplary;

Third, to the Philadelphia Chamber of Commerce, whose generous assistance in staffing the Registration Desk is gratefully acknowledged;

Fourth, to the exhibitors, one and all, whose contribution to the success of the meeting only began with their rental of space; and

Last, to the unsung heroes and heroines of any convention, the volunteers, the committee members, including our New Jersey and New York colleagues, whose names are too numerous to mention, but who have already been memorialized in your printed program.

The resolution was seconded and passed unanimously.

Dr. Brodman then introduced Mr. Bill Woods, Executive Secretary of the Special Libraries Association. The incoming officers and members of the Board of Directors were also introduced, and then Dr. Brodman turned the meeting over to the new President, Mr. Alfred N. Brandon. Mr. Brandon delivered his inaugural address, "The Clap of Hands," as follows: